

**WEST SUSSEX COUNTY COUNCIL
PLANNING SERVICES DIVISION: SECTION 106 CONSULTATION RESPONSE**

DATE: 23rd September 2026

FROM: Naomi Hoyland

DISTRICT COUNCIL: Mid Sussex

Application Number: DM/25/3067

The Provision of Service Infrastructure Related to: Land West of Kings Business Centre, Reeds Lane, Sayers Common, West Sussex

Planning Application details: Erection of 80 new residential dwellings (Use Class C3), including affordable housing units, vehicular, pedestrian and cycle access (including new footpath links to the east and west of the site along Reeds Lane), landscaping and open space, parking, sustainable drainage and other related works.

S106 Contributions Sought

Education
Libraries
Total Access Demand

Without prejudice to the informal representations of the County Council in respect of the above planning proposal, I am writing to advise you as to the likely requirements for contributions towards the provision of additional County Council service infrastructure, other than highways and public transport that would arise in relation to the proposed development.

The CIL Regulations 2010 (as amended by the CIL amendment Regulations 2019) came into force on 1st September 2019 and clarify that an authority collecting contributions through the use of S106 agreements may now lawfully charge a fee for monitoring the planning obligations they contain. From 1st April 2026 West Sussex County Council will increase the S106 monitoring fee to £285 per trigger, per year of monitoring. Financial triggers are monitored for an average of three years and will therefore produce a fee of £855 per trigger, with non-financial triggers taking around six years to fulfil and therefore costing £1710.

The proposal falls within the Mid Sussex District and the contributions comply with the provisions of Mid Sussex District Local Development Framework Supplementary Planning Document- Development Infrastructure and Contributions July 2018.

The planning obligation formulae below are understood to accord with the Secretary of State's policy tests outlined in the *National Planning Policy Framework, 2019*.

The advice is as follows:

1. School Infrastructure Contribution

1.1 The Director for Children and Young People's Services advises that it appears that at present primary/secondary/further secondary schools within the catchment area of the proposal currently would not have spare capacity and would not be able to accommodate the children generated by the assumed potential residential development from this proposal. Accordingly, contributions would need to be requested. However, the situation will be monitored and further advice on all of the main education sectors, (i.e. Primary/Secondary/Further Secondary) should be sought if this planning application is to be progressed.

1.2 Financial Contribution

Early Years, Primary, Secondary, Sixth Form and SEND Education

We will require a pro-rata share of the cost of 189 early years places (setting(s) which equates to 0.46ha of land at a cost of £6.51m. $\text{£}6,510,000 / 189 = \text{£}34,444$ per pupil place. $\text{£}34,444 \times 5 \text{ places} = \text{£}172,220$.

We will require a pro-rata share of the cost of a new 570 place 3FE primary school which requires 2.9ha of land, plus 0.05ha for an attached SSC (2.95ha land total) at an approximate cost of £16.82m (£26,698 per pupil place). $\text{£}26,698 \times 15.2 \text{ places from } 80 \text{ dwellings} = \text{£}405,810$ (index linked). If the new school and/or SCC is not forthcoming, the contribution is to be used for existing schools and to provide special education places in the planning area, as determined by WSCC

We will require a pro-rata share of the cost of a new 900 place 4FE expandable to 6FE (4FE with 6FE core buildings) secondary school which requires approx. 6.8ha of land, plus 0.1ha for attached SSC (6.9ha) at an approximate cost of £35.08m (£38,978 per pupil place). $\text{£}38,978 \times 12.8 \text{ places from } 80 \text{ dwellings} = \text{£}498,918$ (index linked). If the new school and/or SCC is not forthcoming, the contribution is to be used for existing schools and to provide special education places in the planning area, as determined by WSCC.

We will require **£130,636** (index linked) based on a pro-rata share of the cost of sixth form provision within Mid Sussex (£32,659 per pupil x 4 places from 80 dwellings). and level of need will be established at the point of determination.

N.B - A mechanism will be included within the Section 106 Agreement to secure an extended timeframe for the expenditure of contributions, recognising the complexity of the Sayers Common sites and the rate at which the contributions are expected to be received.

2. Library Infrastructure Contribution

- 2.1 The County Librarian advises that the proposed development would be within the area served by Hurstpierpoint and Burgess Hill Libraries and that the library would not currently be able to adequately serve the additional needs that the development would generate.

However, a scheme is approved to provide additional floorspace at the library. In the circumstances, a financial contribution towards the approved scheme would be required in respect of the extra demands for library services that would be generated by the proposed development.

2.2 Financial Contribution

The financial contribution sought by the County Council would be based on: the estimated additional population that would be generated by the proposed development; the County Council's adopted floorspace standard for library provision; and the estimated costs of providing additional library floorspace. As the housing mix is not known at this stage, I propose the insertion of a formula into any legal Agreement in order that the library contribution may be calculated at a later date. The formula should read as follows:

The Owner and the Developer covenant with the County Council that upon Commencement of Development the Owner and/or the Developer shall pay to the County Council the Libraries Infrastructure Contribution as calculated by the County Council in accordance with the following formula:-

$L/1000 \times AP = \text{Libraries Infrastructure Contribution where:}$

Note: x = multiplied by.

$L/1000 = \text{Extra library space in sq.m per } 1,000 \text{ population} \times \text{the library cost multiplier applicable at the date the Library Contribution is paid (which currently for the financial year } 2026/2027 \text{ are } 35 \text{ sq.m and } \text{£}6,819 \text{ per sq.m respectively).}$

AP (Additional Persons) = The estimated number of additional persons generated by the Development calculated by reference to the total number of Housing Units/Dwellings, as approved by a subsequent reserve matters planning application. Using the latest published occupancy rates from census statistics published by the Office for National Statistics with the current occupancy rates given as a guideline:

Dwelling Size		Occupancy	
		House	Flat
1 bed	=	1.4	1.3
2 bed	=	1.9	2.0
3 bed	=	2.5	2.6
4+ bed	=	3.0	2.5

L = Extra library space in sqm. per 1,000 population x the library cost multiplier (which currently for the financial year 2026/2027 are [35 sq.m] and £6,819 per sqm respectively).

- 2.3 We will require **£43,914** towards library provision at Hurstpierpoint and Burgess Hill Libraries.

3. Transport (TAD) Contribution

- 3.1 Please see separate response from the WSCC Highway case officer for contributions required.

4. Waste

- 4.1 We will require **£8,000** towards the cost of improvements and/or relocation of the Burgess Hill transfer site/HWRS as necessary, based on £100 per dwelling.

5. Fire & Rescue Service Infrastructure

- 5.1 Fire Stations

The County Fire Officer advises that a financial contribution from the proposed development towards the cost of fire and rescue infrastructure, principally fire stations and services serving the area within which the proposal stands, would be required. This is necessary due to proposed development in the Northern division and the resultant need to improve service provision across the area. The proposed development should proportionately contribute towards the cost of necessary infrastructure needed to support development.

- 5.2 Financial Contribution (excluding provision of fire hydrants)

The financial contribution sought by the County Council would be based on: the estimated additional population that would be generated by the proposed development, reduced to reflect any affordable dwellings (by which we mean Social Rented dwellings, but NOT Shared Equity, Intermediate or Key Worker status dwellings) for occupation by persons already residing in the fire service provision area; the County Council's adopted standards of fire service cover provision; and the estimated costs of providing additional fire stations.

The Owner and the Developer covenant with the County Council that upon Commencement of Development the Owner and/or the Developer shall pay to the County Council the Fire and Rescue Infrastructure Contribution as calculated by the County Council in accordance with the following formula:-

$Y \times Z$ = Fire and Rescue Service Contribution where:

Note: x = multiplied by.

Y = The estimated adjusted increase in population generated by the Development, calculated by reference to the total number of Housing Units, less any allowance for Affordable Housing Units as approved by a subsequent reserved matters approval. Using the latest published occupancy rates from census statistics published by the Office for National Statistics, with the current occupancy rates given as a guideline:

Dwelling Size		Occupancy	
		House	Flat
1 bed	=	1.4	1.3
2 bed	=	1.9	2.0
3 bed	=	2.5	2.6
4+ bed	=	3.0	2.5

Z = the estimated costs of providing additional Fire and Rescue Infrastructure per head in the Northern Service Division of West Sussex at the time of payment (which, for information, for 2026/27 is £73 for Mid Sussex)

- 5.3 We will require **£13,439** towards expansion of fire and rescue capacity which could be built infrastructure or investment in new technology/ equipment.

General points

Please ensure that the applicants and their agents are advised that any alteration to the housing mix, either size, nature or tenure, may generate a different population and require re-assessment of contributions. Such re-assessment should be sought as soon as the housing mix is known and not be left until signing of the section 106 Agreement is imminent.

It should be noted that the figures quoted in this letter are based on current information and will be adhered to for 3 months. Thereafter, if they are not consolidated in a signed S106 agreement they will be subject to revision as necessary to reflect the latest information as to cost and need.

Review of the contribution towards the provision of additional County Council services should be by reference to an appropriate index, preferably RICS BCIS All-In TPI. This figure is subject to annual review.

All contributions will be index linked from the date of this consultation response to the date the contributions become due.

Appropriate occupancy rates using the latest available Census data will be used.

Should you require further general information or assistance in relation to the requirements for contributions towards the provision of County Council service infrastructure please contact, in the first instance, the Planning Applications Team officer, named above.

Where the developer intends to keep some of the estate roads private we will require provisions in any s106 agreement to ensure that they are properly built, never offered for adoption and that a certificate from a suitably qualified professional is provided confirming their construction standard.

Any payment required for a Traffic Regulation Order (TRO) in respect of the proposed development is due either on the commencement of development or receipt of a TRO application to the County Council, whichever is the earlier.

Where land is to be transferred to the County Council as part of the development (e.g. a school site) that we will require the developer to provide CAD drawings of the site to aid

design/layout and to ensure that there is no accidental encroachment by either the developer or WSCC.

cc: Peter Sugden/Russell Allen, WSCC Library Services (via email),
Vanessa Cummins, WSCC Children and Young People's Services (via email),