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DATE: 18th March 2026

Dear Sir/Madam

**Reference: DM/25/2567**

**Description: Proposed two storey extension to the side of the property.**

**Location: Oaklands North High Street Cuckfield Haywards Heath**

With reference to the above planning application you will be aware of the importance to the Council in determining applications according to the Government's timeframes of 8 or 13 weeks. However, under the provisions of the Town and Country Planning (Development Management Procedure) (England) Order 2015 under Section 34 (2)(c) it does allow the Local Planning Authority and the applicant to agree an extended period to determine applications:

[http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi\\_20150595\\_en.pdf](http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi_20150595_en.pdf)

I seek agreement with you to further extend the period available to determine the application to 25th March 2026 for the reason(s) noted below:

1. Agent to consult with Client on how to proceed.

I would be grateful if you could confirm, in writing or by email, your agreement to this extension for the Council's records.

Yours faithfully

Ann Biggs  
Assistant Director Planning and Sustainable Economy

EXTIME

**Planning Services Division**

Ann Biggs  
Assistant Director Planning and Sustainable Economy

