

WEST SUSSEX COUNTY COUNCIL CONSULTATION

TO:	Mid Sussex District Council FAO: Tracie Axford
FROM:	Highways, WSCC
DATE:	18/08/2026
LOCATION:	24A Pelham Road, Lindfield, RH16 2ER
SUBJECT:	DM/26/1630 Conversion of front garden to provide off road parking for two vehicles. Removal of existing soft landscaping replace with permeable driveway surface, alterations to front boundary and dropped kerb extension.
DATE OF SITE VISIT:	N/A
RECOMMENDATION:	Advice

This application has been dealt with in accordance with the Development Control Scheme protocol for small scale proposals.

WSCC in its role as Local Highway Authority (LHA) has been consulted on highway matters by the Local Planning Authority (LPA) for the proposed construction of a new dropped kerb and driveway. The site is located on Pelham Road, an unclassified road subject to a speed restriction of 30 mph.

A new vehicle crossover (VCO) is proposed on Pelham Road, facilitating access to off-street parking for approximately two cars. From inspection of WSCC mapping, there are no apparent visibility concerns with the proposed point of access on Pelham Road. On-site turning does not appear achievable, so cars may have to exit in a reverse gear – though this would not be anticipated to give rise to a highway safety concern in this location, owing to suitable visibility either side of the proposed access, and good forward visibility along Pelham Road.

The proposed access works will be subject to a licence obtained from WSCC and constructed to a specification agreed with a WSCC Highway Area Engineer. I note that there is an existing streetlight located within the footway fronting the site. For a licence for a dropped kerb to be granted, the streetlight needs to be located at least 1m from the top of the ramped kerb of the proposed crossover. If the streetlight is within 1m, it must be relocated at the expense of the applicant, or written confirmation in advance of the application from the utility owner must be provided to confirm that they have no issue with the distance you are proposing. It is the responsibility of the applicant to liaise with the necessary parties to organise the moving of the streetlight if necessary.

In summary, notwithstanding the above, the LHA does not consider that this proposal would have an unacceptable impact on highway safety or result in 'severe' cumulative impacts on the operation of the highway network, therefore is not contrary to the National Planning Policy Framework (paragraph 116), and that there are no transport grounds to resist the proposal.

If the LPA are minded to approve the application, the following informative should be applied:

Vehicle Crossover – Minor Highway Works

The applicant is advised that in addition to obtaining planning permission that they must also obtain formal approval from the highway authority to carry out the site access works on the public highway. The granting of planning permission does not guarantee that a vehicle crossover licence shall be granted because the highway license process considers wider factors than are considered by the Highway Authority at planning stage.

Additional information about the licence application process can be found at the following web page:

<https://www.westsussex.gov.uk/roads-and-travel/highway-network-permits-and-licences/highway-licences/west-sussex-county-council-licences/dropped-kerbs-or-vehicle-crossovers-for-driveways/>

Kyran Schneider
West Sussex County Council – Planning Services