

# Form Submission PDF

## Householder Application for Planning Permission for works or extension to a dwelling

### Your Data

|           |                     |
|-----------|---------------------|
| MSDC Ref: | 6861-6945-9102-1314 |
|-----------|---------------------|

### Applicant Details

|                            |                                                  |
|----------------------------|--------------------------------------------------|
| Applicant name and address |                                                  |
| Your Name                  |                                                  |
| First name                 | Charlotte and Darren                             |
| Last name                  | May & Shaw                                       |
| Company                    | Chris Neale Architectural & Planning Consultant. |
| Phone number               | C/O Agent                                        |
| Email address              |                                                  |
| Confirm email address      |                                                  |
| Applicant address          |                                                  |
| Street address             | 4 GLEAVE CLOSE                                   |
| Town/Village               | EAST GRINSTEAD                                   |
| County                     | WEST SUSSEX                                      |
| Postcode                   | RH19 3XD                                         |

### Agent Details

|                         |                                                                |
|-------------------------|----------------------------------------------------------------|
| Agent Details           |                                                                |
| Are you using an Agent? | yes                                                            |
|                         |                                                                |
| Title                   | Chris Neale Architectural & Planning Consultant                |
| Agent name              |                                                                |
| First name              | Chris                                                          |
| Last name               | Neale                                                          |
| Phone number            |                                                                |
| Email address           |                                                                |
| Confirm email address   |                                                                |
| Address                 | 12 Stockwell Road<br>East Grinstead<br>West Sussex<br>RH19 4AU |

### Description of the Proposed Works

|                                         |  |
|-----------------------------------------|--|
| Description of the Proposed Development |  |
|                                         |  |

|                                      |                                                                                |
|--------------------------------------|--------------------------------------------------------------------------------|
| DEVELOPMENTDESCRIPTION               | Single Storey rear, side and part front extension. Removal of existing garage. |
| Has this work already started?       | No                                                                             |
| Workstarted                          |                                                                                |
| Has the work already been completed? | No                                                                             |

## Full Site Address

|                                 |                |
|---------------------------------|----------------|
| Location - Full address of site |                |
| Full address of site            |                |
| Street address                  | 4 GLEAVE CLOSE |
| Town/Village                    | EAST GRINSTEAD |
| County                          | WEST SUSSEX    |
| Postcode                        | RH19 3XD       |

## Pedestrian and vehicle access, roads and rights of way

|                                                                                                   |    |
|---------------------------------------------------------------------------------------------------|----|
| Pedestrian and vehicle access, roads and rights of way                                            |    |
| Is a new or altered vehicle access proposed to or from the public highway?                        | no |
| Is a new or altered pedestrian access proposed to or from the public highway?                     | no |
| Do the proposals require any diversions, extinguishments and/or creation of public rights of way? | no |

## TREESANDHEDGES

|                                                                                                                                                            |                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| Trees and Hedges                                                                                                                                           |                                           |
| Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?              | No                                        |
| Will any trees or hedges need to be removed or pruned in order to carry out your proposal?                                                                 | No                                        |
| Please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale | T1,                                       |
| Will the proposed works affect existing car parking arrangements?                                                                                          | Yes                                       |
| Please describe                                                                                                                                            | Existing garage replaced, drive extended. |

## Authority Employee or Member

|                                      |      |
|--------------------------------------|------|
| Authority Employee or Member         |      |
| With respect to the authority, I am: | None |

## Materials

|                   |                |
|-------------------|----------------|
| #1                |                |
| MATERIALS         |                |
| Usage             | Walls          |
| Existing material | Face Brickwork |

|                          |                                               |
|--------------------------|-----------------------------------------------|
| Proposed material type   | Face brickwork to match existing walls to GFL |
| Proposed material colour | Buff                                          |

#2

|                          |                                                                               |
|--------------------------|-------------------------------------------------------------------------------|
| MATERIALS                |                                                                               |
| Usage                    | Roof                                                                          |
| Existing material        | Interlocking concrete pantiles.                                               |
| Proposed material type   | Interlocking concrete pantiles to match existing roof & flat roofing membrane |
| Proposed material colour | Red/Brown, to match existing                                                  |

#3

|                          |                                        |
|--------------------------|----------------------------------------|
| MATERIALS                |                                        |
| Usage                    | Windows                                |
| Existing material        | White frames, uPVC, timber & Aluminium |
| Proposed material type   | To match existing.                     |
| Proposed material colour | TBC                                    |

#4

|                          |                         |
|--------------------------|-------------------------|
| MATERIALS                |                         |
| Usage                    | Boundary treatment      |
| Existing material        | Stained timber fencing. |
| Proposed material type   | Stained timber fencing. |
| Proposed material colour | To match existing.      |

## Additional Information

|                                                                                                        |                                                                           |
|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| Label                                                                                                  |                                                                           |
| Are you supplying additional information on submitted plan(s) /drawing(s)/design and access statement? | Yes                                                                       |
| Please state references for the plan(s)/drawing(s)/design and access statement:                        | Drawings Nos. 26-01-01TP, 02TP, 05TP, 10TP & 11TP.<br>Planning Statement. |

## Ownership Certificates

|                        |               |
|------------------------|---------------|
| Ownership Certificates |               |
| Certificate Provided   | Certificate A |
| Label                  |               |

## Ownership Certificates

#1

|                                   |                                                     |
|-----------------------------------|-----------------------------------------------------|
| Owners/Agricultural Tenants       |                                                     |
| Name of owner/agricultural tenant | Owners (as Applicants) Charlotte May & Darren Shaw. |
| Address                           | 4 Gleave Close, East Grinstead, RH19 3XD.           |
| Date noticed served               | 17/08/2026                                          |

# Ownership Certificates

|                                                 |                   |
|-------------------------------------------------|-------------------|
|                                                 |                   |
| Type applicant/agent name to indicate agreement | C J Neale (agent) |
| Date noticed served                             | 17/08/2026        |

## Checklist

| Checklist                                |           |
|------------------------------------------|-----------|
| Location plan                            | files.zip |
| Block Plan                               | files.zip |
| Plans or drawings of the development.    | files.zip |
| Additional plans or supporting documents | files.zip |

## Site Visit

| Site Visit                                                                                                  |       |
|-------------------------------------------------------------------------------------------------------------|-------|
| Can the site be seen from a public road, public footpath, bridleway or other public land?                   | No    |
| If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? | Agent |

## Declaration

| Fee                                                                                                                                                                                                                                                                                                                  |                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| Type of householder?                                                                                                                                                                                                                                                                                                 | Householder<br>Ancillary<br>Works |
| Total charge (inc VAT)                                                                                                                                                                                                                                                                                               | 548                               |
| I am exempt from payment                                                                                                                                                                                                                                                                                             | Yes                               |
| Declaration                                                                                                                                                                                                                                                                                                          |                                   |
| I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. | Yes                               |
| Date                                                                                                                                                                                                                                                                                                                 | 17/08/2026                        |