

Anna Tidey

From: [REDACTED]
Sent: 04 February 2026 13:55
To: Anna Tidey
Cc: Emily Wade
Subject: Re: DM/25/2840 - Windows and rainwater goods for Chilcotts, Whitemans Green, Cuckfield.

Hi Anna,

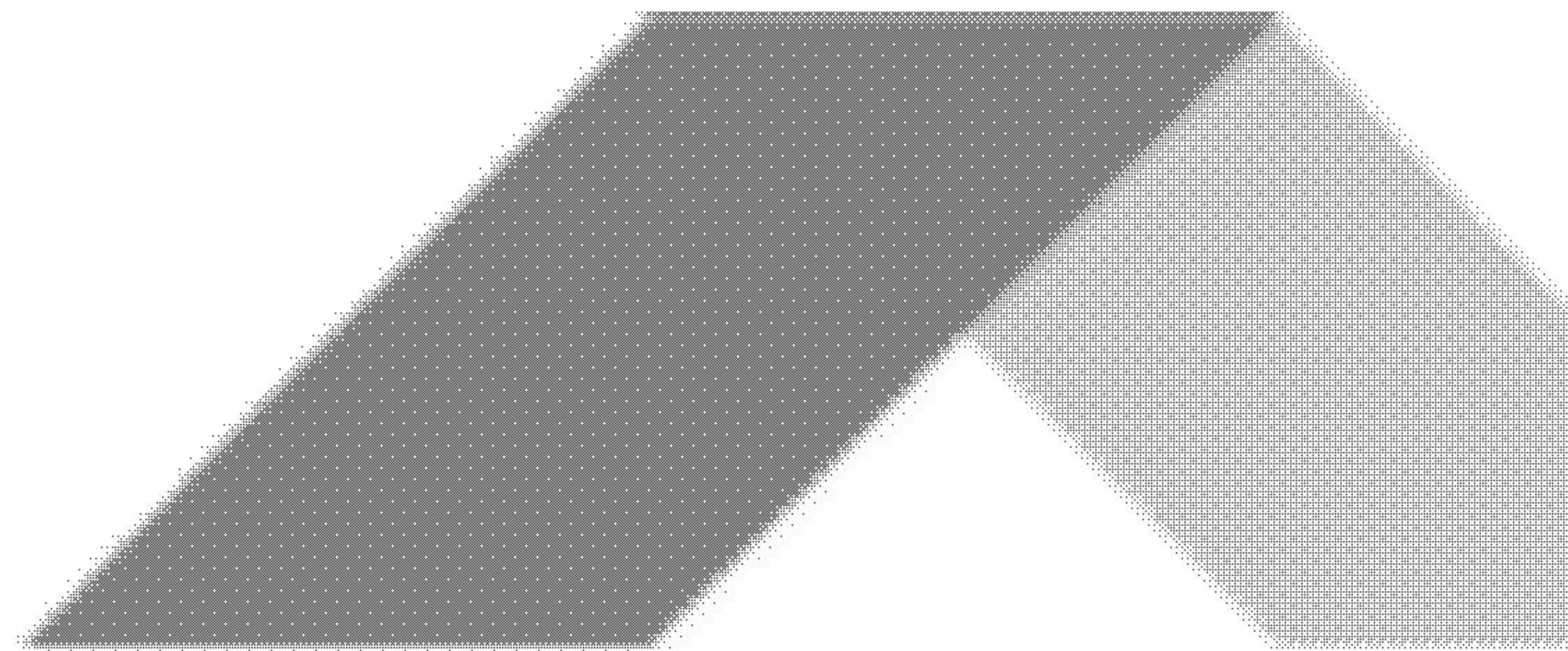
Amy will pop round this afternoon with a sample from bsf. They can't get one in the colour they want (Cotswold green), but it will give you an idea of what it looks like.

They are happy to accept the painted metal guttering and pipework.

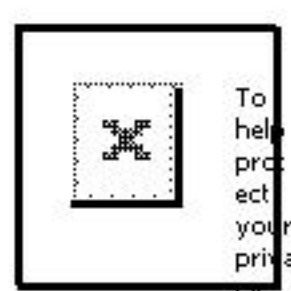
Hopefully we can avoid an extension of time if this is resolved today.

Regards,

Kate Hughes



Arkitec



On February 4, 2026 at 12:25 PM GMT anna.tidey@midsussex.gov.uk wrote:

Dear Kate

Thank you for your email.

I am sorry but it is not convenient for me to make a special visit to Apex Windows. Also, I had understood that the windows were being supplied by bsf windows? I have already spent time calling them, and was hopeful that they could point me to other local sites where the Residence 9 windows have been installed? I will not be calling Paul Donaldson.

It is for you/your clients to provide a sample of the specific window that has been submitted as part of their proposal, as I have already requested.

Please can I request again that you arrange to get a window sample with the white timber effect finish that your clients wish to install either to the site at Chilcotts or to the MSDC Oaklands Office in Haywards Heath for myself and Emily to inspect. This can be returned back to the supplier after our consideration.

Alternatively please can you/your clients confirm whether the 'Residence 9' windows that were approved (as replacement windows for the white UPVC windows formerly installed) at Howdean have been installed? If so, I shall view them.

Please can you give me a timescale for this request to be actioned, and advise me if your clients will agree a further extension for the Decision Target date.

Please can you also answer my questions regarding the proposed Rainwater goods – Please can you confirm your client's intentions regarding the gutters and downpipes for use on the host building and on the proposed extensions and garage. Will they reconsider the use of painted metal in preference to plastic imitation designs? A planning condition could require that painted metal is used. This is not unusual in Conservation Areas. Please provide me with more information/a supporting financial breakdown.

I look forward to hearing from you.

Regards

Anna

Submit your planning application online.

<http://www.planningportal.gov.uk>

Anna Tidey BA(Hons) MPhil MRTPI

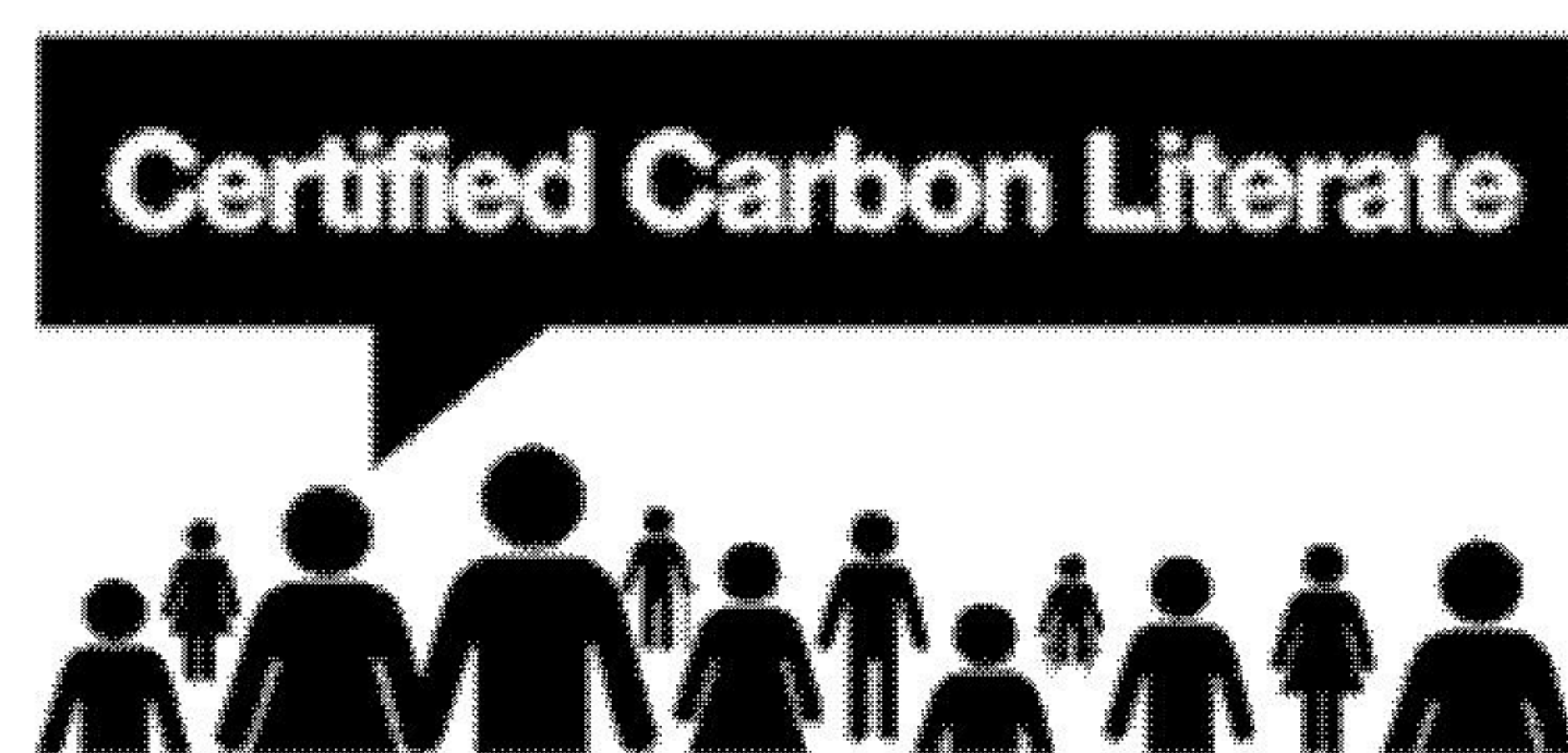
Planning Officer

Development Management

Tel: +44 (0)1444 477342

anna.tidey@midsussex.gov.uk

<http://www.midsussex.gov.uk>



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- **SAVE A TREE** Only print this email if absolutely necessary.

[REDACTED]

Sent: 04 February 2026 11:45

To: Anna Tidey <anna.tidey@midsussex.gov.uk>

Cc: Emily Wade <emily.wade@midsussex.gov.uk>

Subject: Re: DM/25/2840 - Windows and rainwater goods for Chilcotts, Whitemans Green, Cuckfield.

Hi Anna,

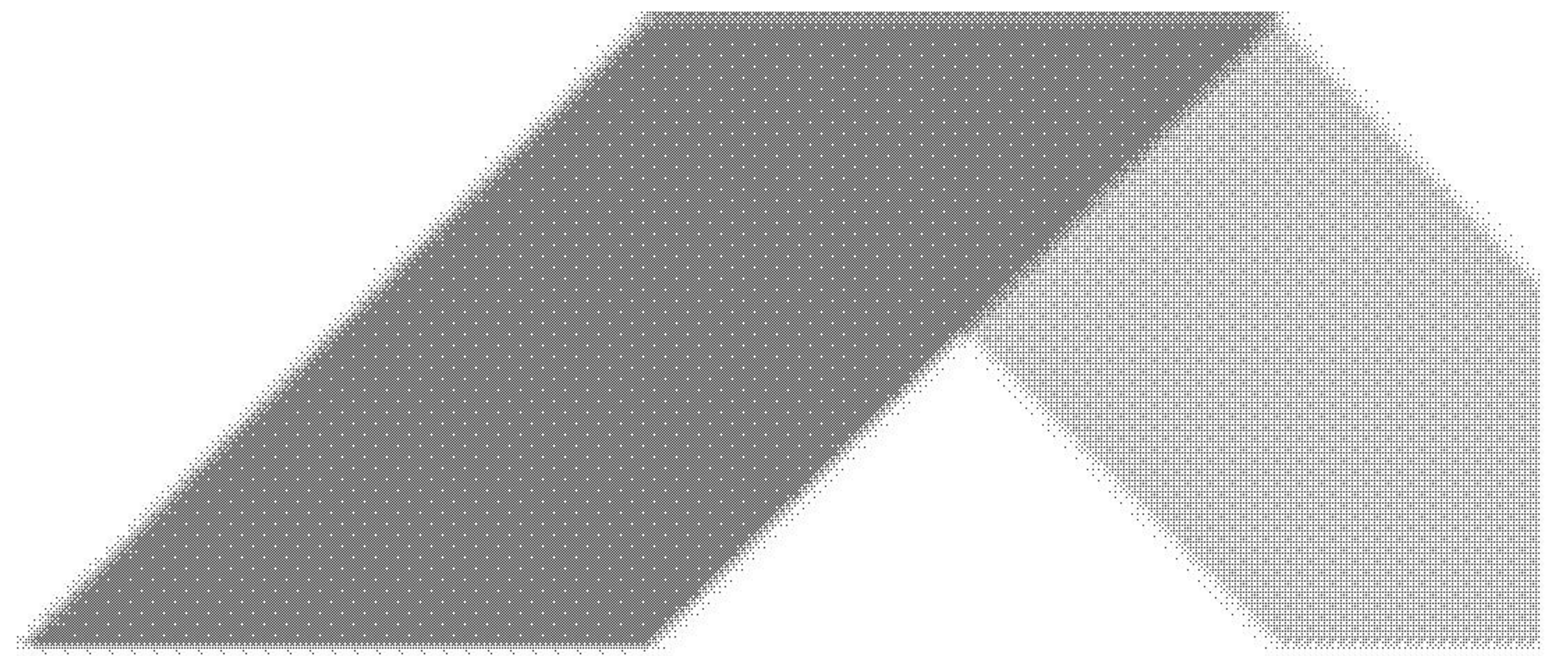
Apex Windows, who provided the clients quote, are based in Haywards Heath and are very close to the MSDC offices. The business owner, Paul Donaldson, has spoken in-person with you on previous projects and would be happy to do so again.

APEX
Paul Donaldson
67 Sussex Road
Haywards Heath
West Sussex
RH16 4ED

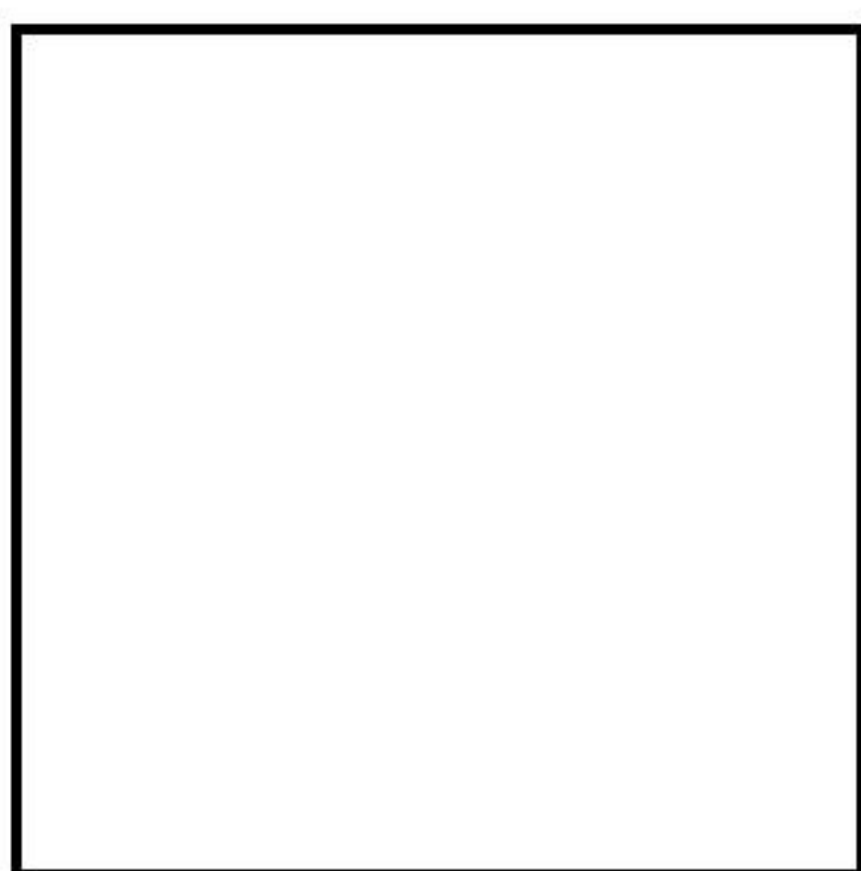
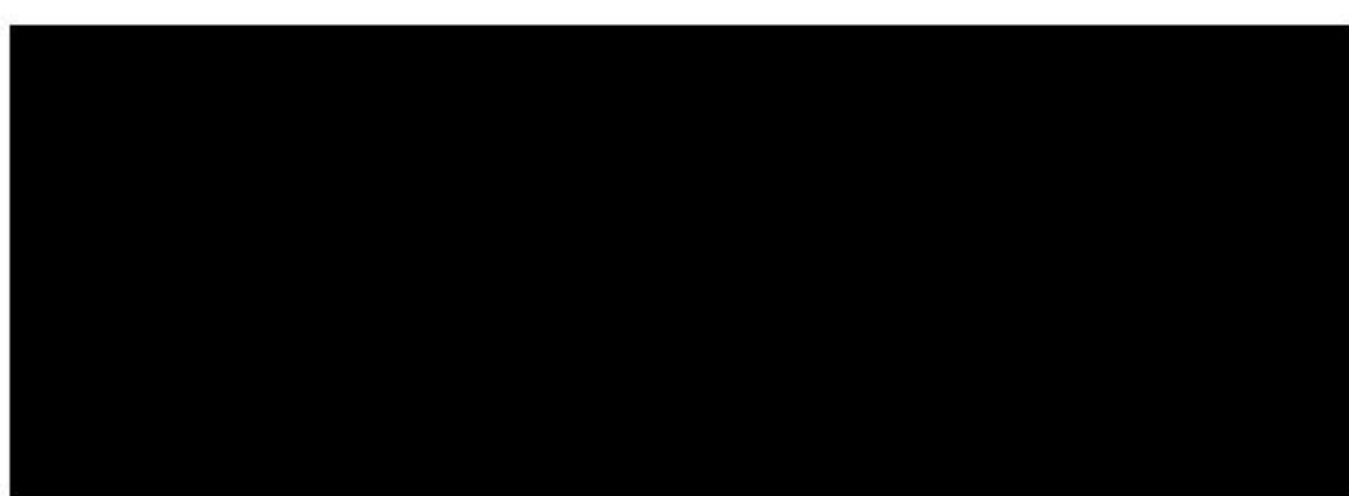
[REDACTED]

Regards,

Kate Hughes



Arkitek



On February 2, 2026 at 12:14 PM GMT anna.tidey@midsussex.gov.uk wrote:

Dear Kate

Thank you for your email. I am aware that the agreed Extension of time date is approaching (06.02.2026) and I am keen to find out more about the finished appearance of the proposed 'Residence 9' windows **before I finalise my recommendation.**

Windows - I have been in discussion with Michael from bsf windows last Friday. I requested further product details and I have been sent a link to the online brochure. Unfortunately, this is not enough information to convince me of the actual finish, depth and appearance of the windows, or their quality and appearance.

I am not able to visit the bsf windows Horley showroom. Please can you arrange to get a window sample with the white timber effect finish that your clients wish to install either to the site at Chilcotts or to the MSDC Oaklands Office in Haywards Heath for myself and Emily to inspect? Please can you give me a timescale for this to allow the Decision Target date to be adjusted, if necessary?

Alternatively please can you/your clients confirm whether the 'Residence 9' windows that were approved (as replacement windows for the white UPVC windows formerly installed) at Howdean have been installed? If so, I shall attempt to view them this week.

Michael suggested that he could provide addresses in the Mid Sussex District where the windows has been installed otherwise. Please can you follow this up with him and advise me of other sites where similar windows have been installed that I can view from a public vantage point?

Rainwater goods – Please can you confirm your client's intentions regarding the gutters and downpipes for use on the host building and on the proposed extensions and garage. Will they reconsider the use of painted metal in preference to plastic imitation designs? A planning condition could require that painted metal is used. This is not unusual in Conservation Areas. Please more information/a supporting financial breakdown.

I look forward to hearing from you.

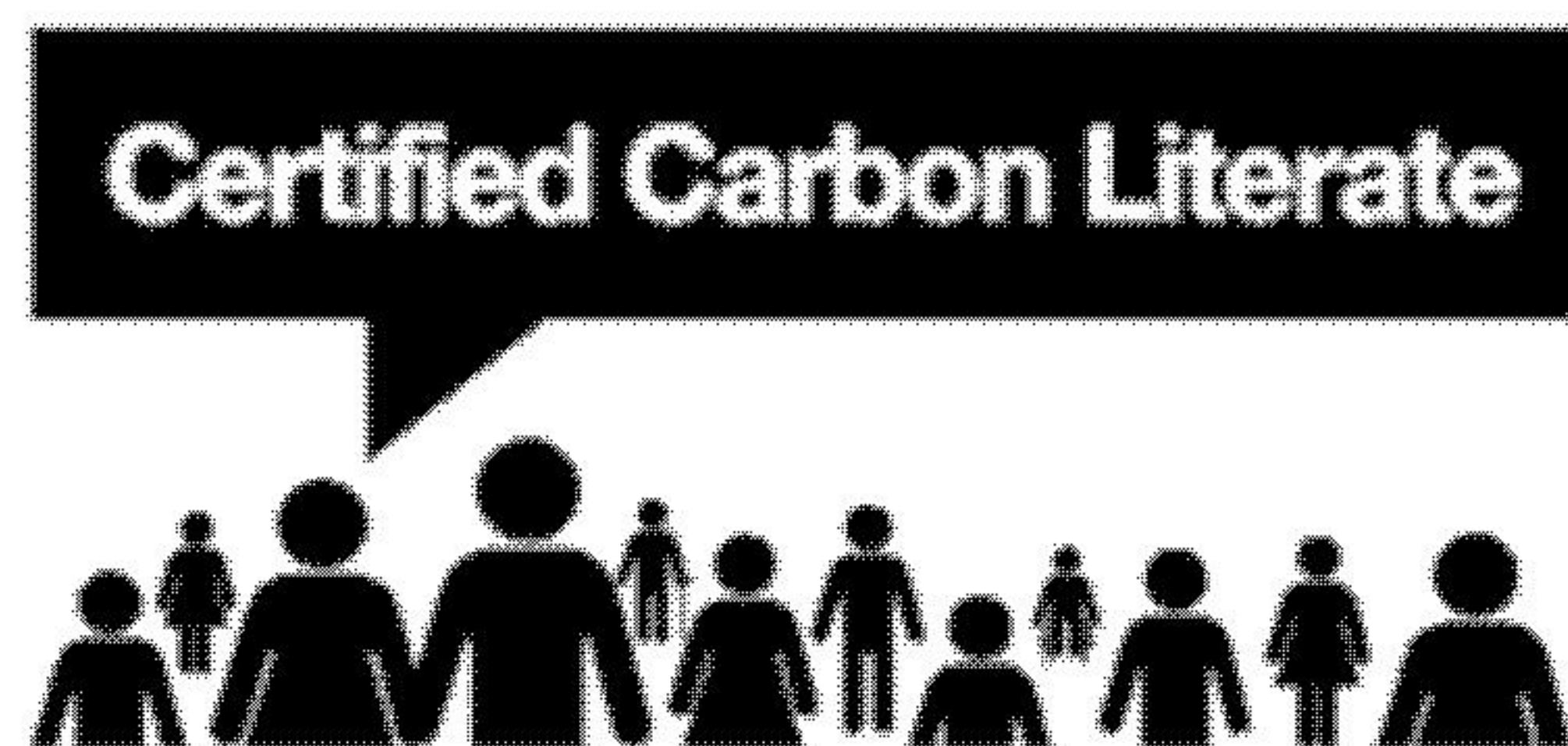
Regards

Anna

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Sent: 28 January 2026 15:39

To: Anna Tidey <anna.tidey@midsussex.gov.uk>

Cc: Emily Wade <emily.wade@midsussex.gov.uk>

Subject: Re: Recommendation for DM/25/2840 - Chilcotts, Whitemans Green, Cuckfield.

Hi Anna,

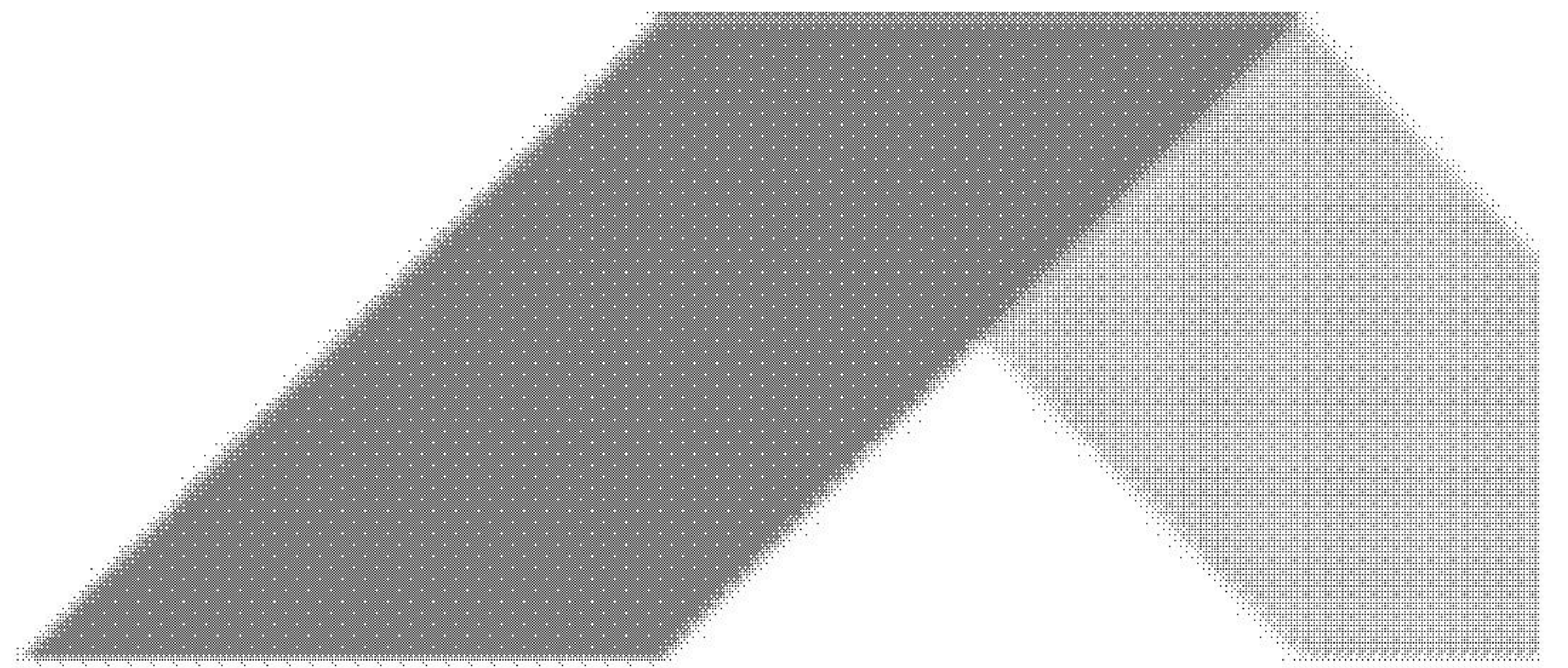
Have you had a chance to speak with Emily regarding the bsf windows? I understand that 'Residence 9' windows have been approved in the conservation area before - application DM/25/1690 Howdean, High St, back in August 25.

https://www.bsfwindows.co.uk/residence-collection-windows/residence-9/?_gl=1*1wv3y0m*_up*MQ

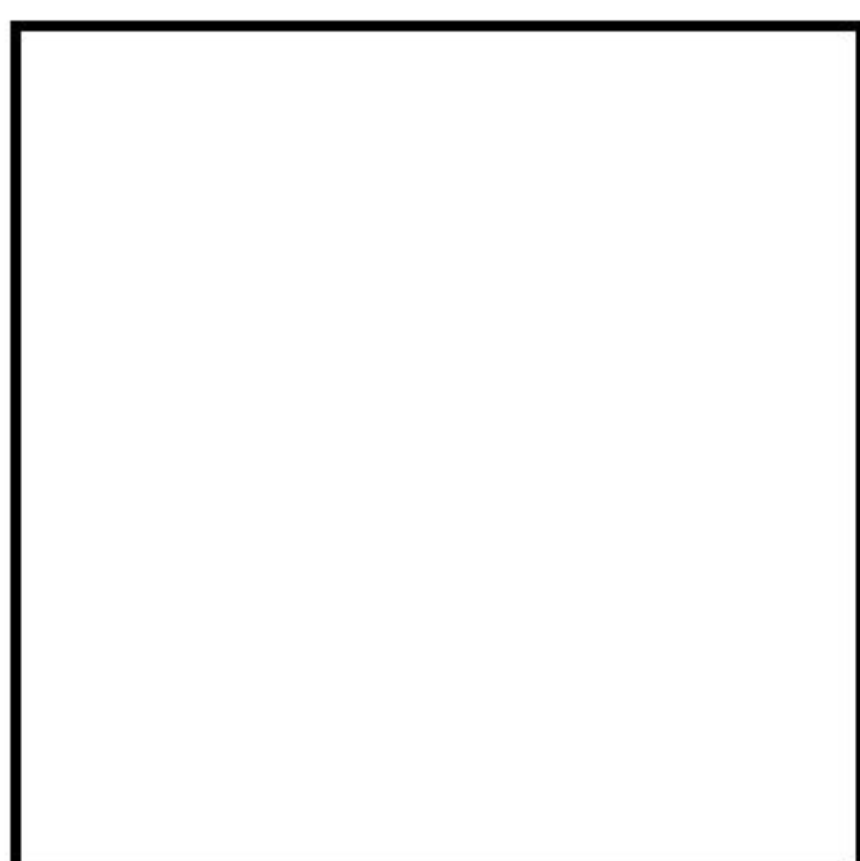
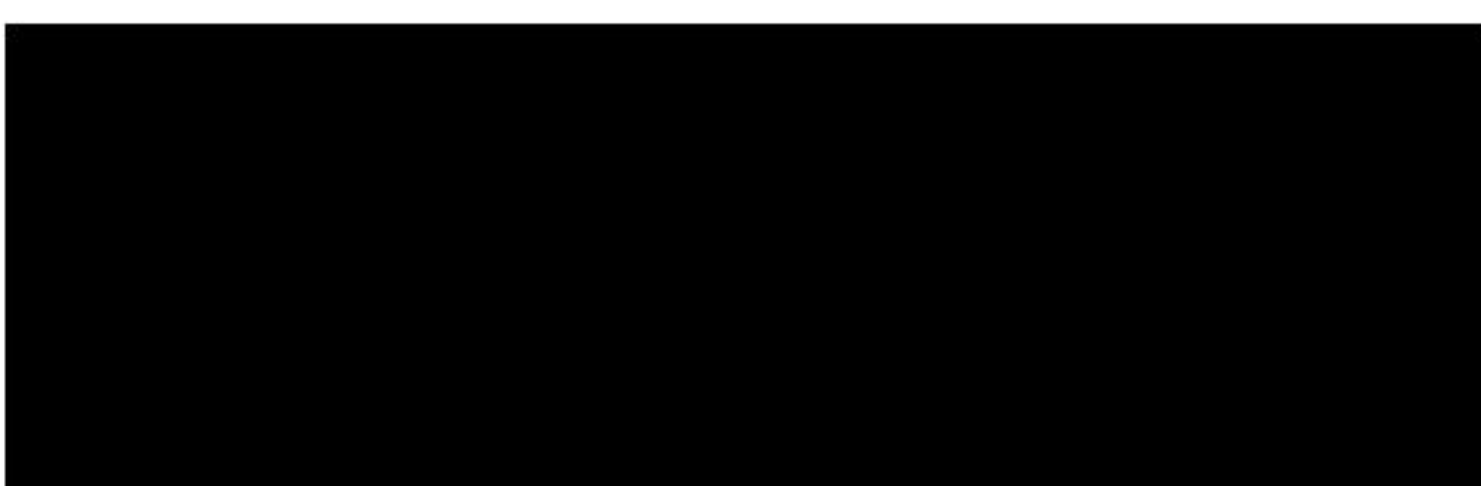
I have also attached the quote from the installer, plus some images from their brochure showing the R9 windows in more detail.

Regards,

Kate Hughes



Arkitek



On January 19, 2026 at 4:40 PM GMT anna.tidey@midsussex.gov.uk wrote:

Dear Kate

Thank you for your email.

I will aim to discuss the proposed **bsf window** product details with Emily Wade this week, and I will revert back to you. If this product cannot be supported, or a sample/further details required, I

will let you know. In the meantime I intend to start to write my recommendation report by the end of the week.

With regards to the other points in your email:

Would this type of material be acceptable or could we not make the window specification & rainwater details a separate condition, that can be approved later, so that time can be taken to get something suitable, that you approve of?

This matter cannot be the subject of a planning condition. I refer to my comments in my email of 09.01.2026 – *‘the submitted plans for this application show that the existing Georgian style, multi-paned windows in the house are to be replaced with a new style of window to match those shown in the proposed extensions. The application form confirms that the proposed windows are to be of UPVC and the doors of UPVC and aluminium. In my opinion the proposed works that are the subject of this application include the proposed change to the windows in the existing house. I therefore consider the change in the window design in the existing house to be part of the proposed works for which planning approval is being sought.’*

Please note that the right-hand side of the property is south facing, so if timber is used here, there will be constant maintenance needed to keep them looking good.
Could timber windows be specified on the front only? As a compromise?

The front, side (south facing) and rear elevations of the house are all open to public inspection from the adjacent public footpath and from the highway. I do not consider that UPVC windows are appropriate any elevation of this property, which is sited in the Whitemans Green Conservation Area, where planning policies seek to enhance the appearance and character of the area.

We are willing to work with you to resolve this issue, but my client is keen to start the build and not delay the application any further than necessary.

I can determine the application within the agreed timescale (ie, by 06.02.2026), but as it stands I will recommend that it is Refused, for the reasons I have expressed in my email of 09.01.2026. The design advice that has been provided by Emily Wade and myself is consistent from the preapplication stage to now. Please advise your clients to reconsider their material choices, amend their plans and application form accordingly.

Thank you.

Regards

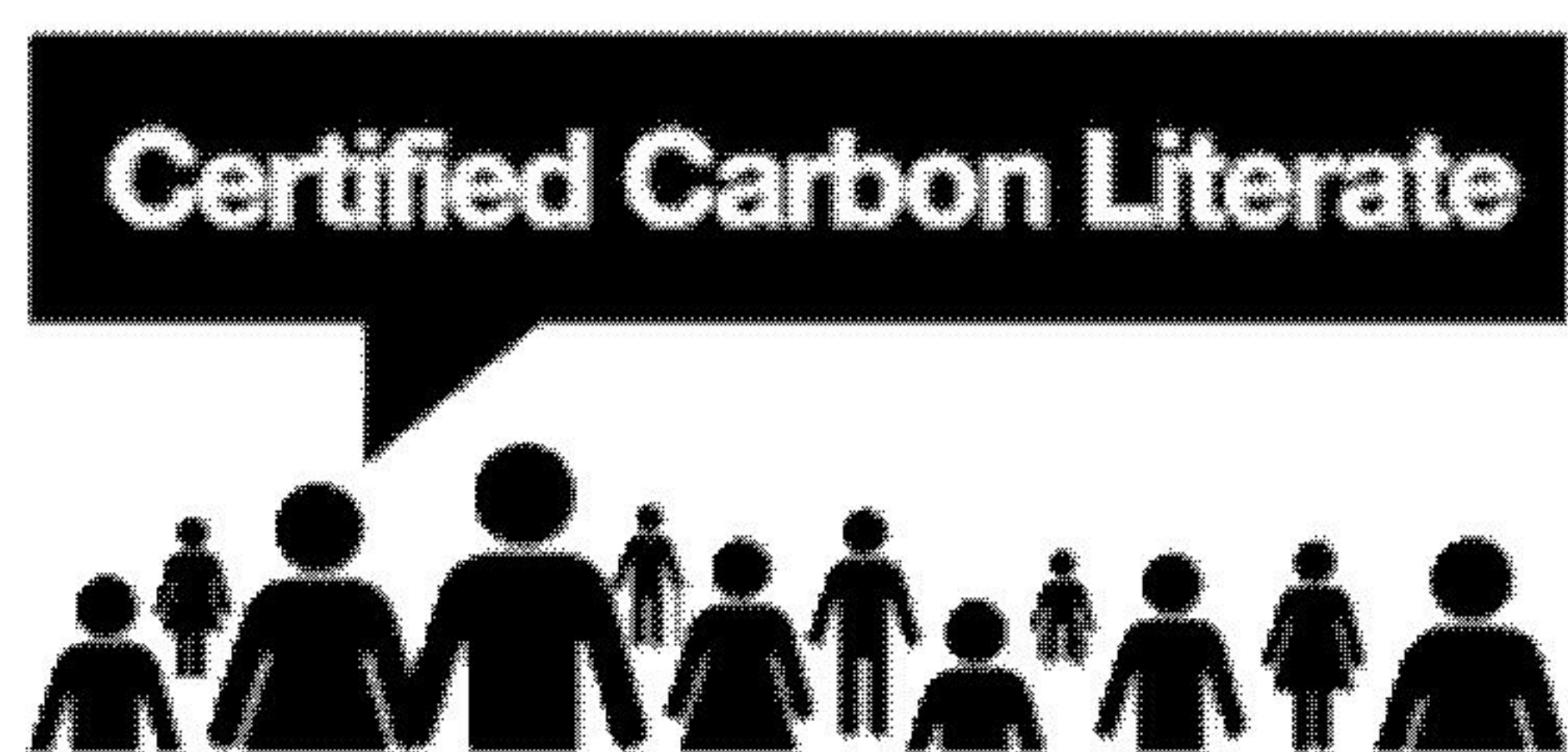
Anna Tidey

Planning Officer

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- **SAVE A TREE** Only print this email if absolutely necessary.

Sent: 16 January 2026 13:01

To: Anna Tidey <anna.tidey@midsussex.gov.uk>; [REDACTED]

Cc: Emily Wade <emily.wade@midsussex.gov.uk>

Subject: Re: Recommendation for DM/25/2840 - Chilcotts, Whitemans Green, Cuckfield.

Hi Anne,

Thankyou for your response.

My client is in the process of contacting manufacturers to get some quotes for the windows and provide you with more detail.

There are many high quality UPVC windows these days which imitate period timber windows very closely, such as this example below:

https://www.bsfwindows.co.uk/residence-collection-windows/residence-9/?_gl=1*1wv3y0m*_up*MQ

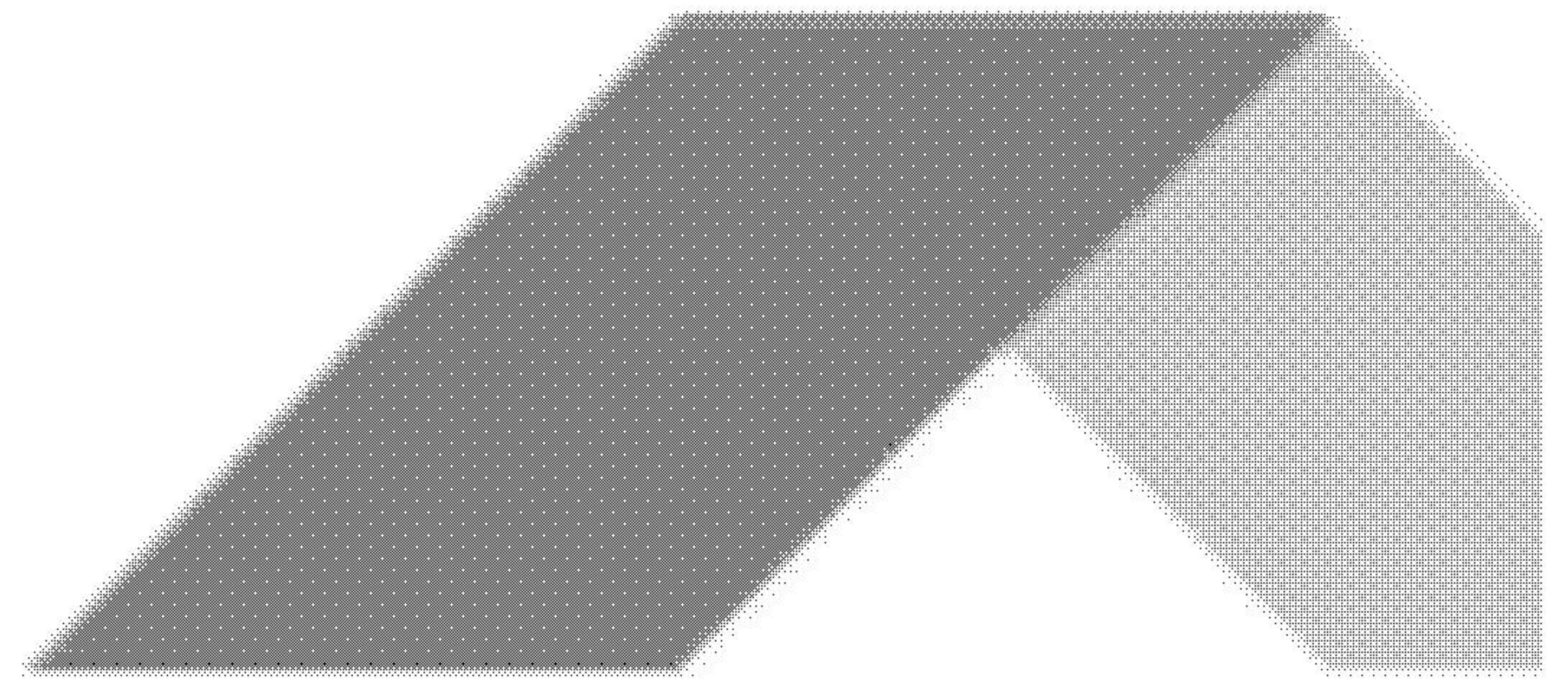
Would this type of material be acceptable or could we not make the window specification & rainwater details a separate condition, that can be approved later, so that time can be taken to get something suitable, that you approve of?

Please note that the right-hand side of the property is south facing, so if timber is used here, there will be constant maintenance needed to keep them looking good.

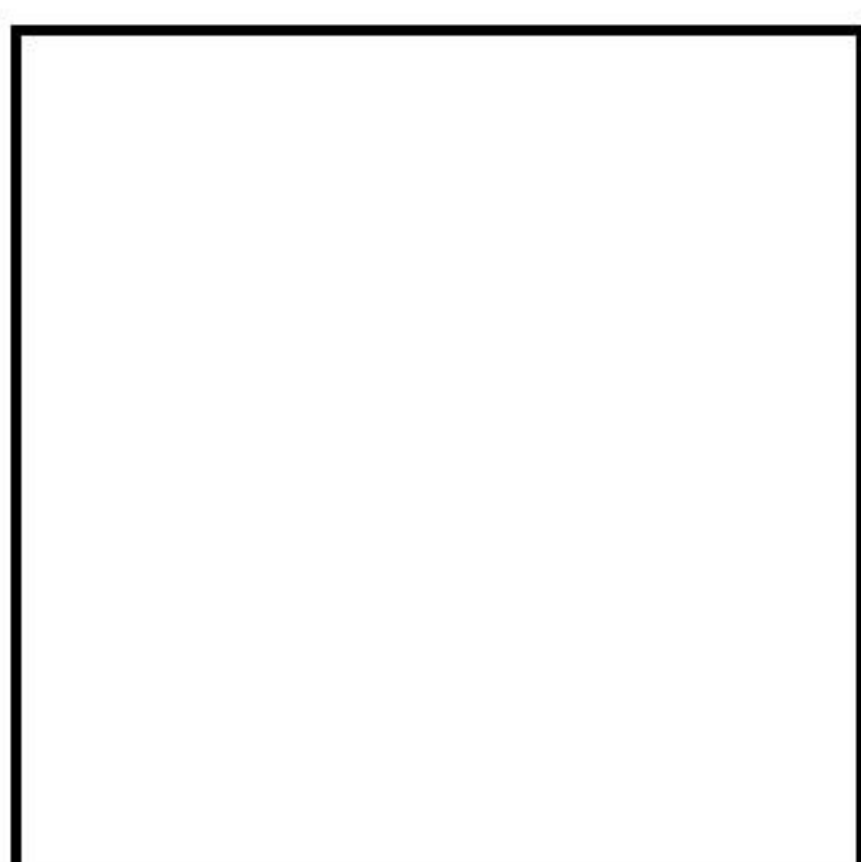
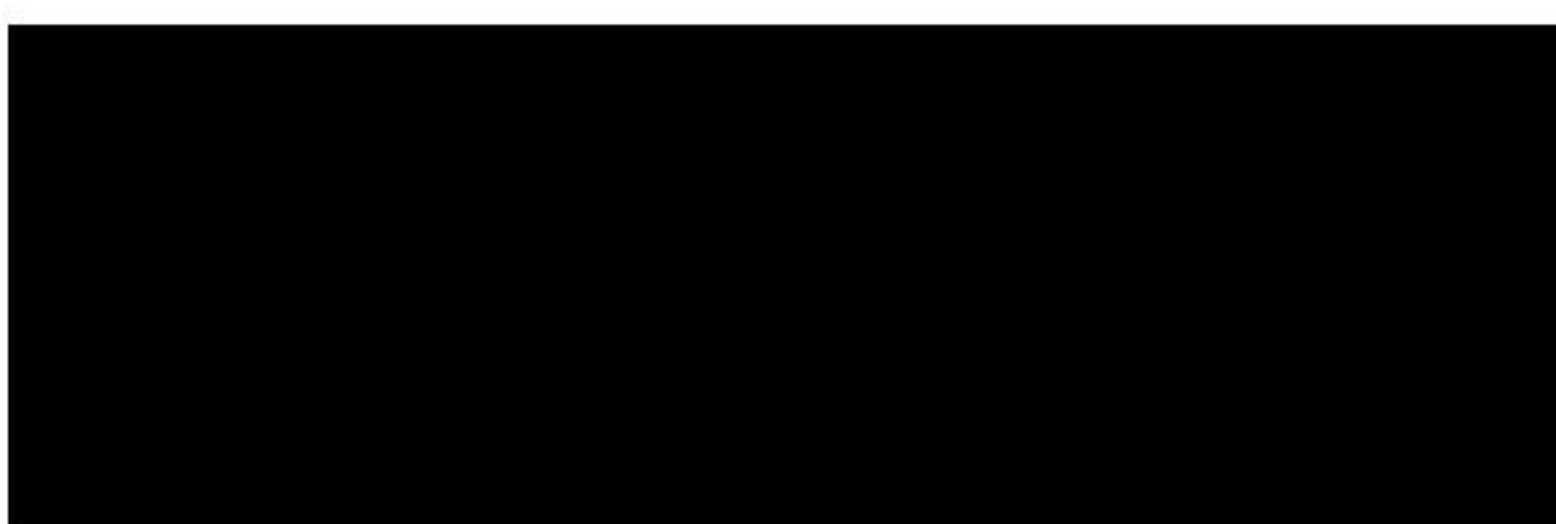
Could timber windows be specified on the front only? As a compromise?

We are willing to work with you to resolve this issue, but my client is keen to start the build and not delay the application any further than necessary.

Regards,



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