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DATE: 8th January 2025

Dear Sir/Madam

**Reference: DM/24/2835**

**Description: Single storey rear and part first floor side infill extension.**

**Location: 65 Penn Crescent Haywards Heath West Sussex RH16 3HP**

With reference to the above planning application you will be aware of the importance to the Council in determining applications according to the Government's timeframes of 8 or 13 weeks. However, under the provisions of the Town and Country Planning (Development Management Procedure) (England) Order 2015 under Section 34 (2)(c) it does allow the Local Planning Authority and the applicant to agree an extended period to determine applications:

[http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi\\_20150595\\_en.pdf](http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi_20150595_en.pdf)

I seek agreement with you to further extend the period available to determine the application to 10th February 2025 for the reason(s) noted below:

1. Amended plans submitted after initial submission to improve the scheme, therefore, subsequently missing committee schedule. It will not be possible to determine the application within the statutory determination date.

I would be grateful if you could confirm, in writing or by email, your agreement to this extension for the Council's records.

Yours faithfully



Ann Biggs  
Assistant Director Planning and Sustainable Economy

EXTIME

**Planning Services Division**

Ann Biggs  
Assistant Director Planning and Sustainable Economy

