

Delegated Decision

Sign off Sheet

Ref. No:	DM/25/2481	Case Officer:	Stefan Galyas
Application Type:	Listed Building Consent		
Proposal:	Proposed replacement extension to create new kitchen.		
Site:	Shepherds Farm, Turners Hill Road, Crawley Down, Crawley, West Sussex, RH10 4HQ, ,		
Validation Date	2 Oct 2025	Overall Expiry Date:	7 Nov 2025
Pre-Commencement Conditions Required:		Pre-Com Conditions Date Agreed:	
Recommendation:	Permission	Recommendation Date:	21 Nov 2025
Target Date:	27 Nov 2025	Recommending Officer Signature:	<i>Stefan Galyas</i>

Date Legal Agreement Completed: (if applicable)		No of Representations:	0
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Signed and Agreed By:	<i>Stephen Ashdown</i>	Date:	24 Nov 2025
Comments:			

MID SUSSEX DISTRICT COUNCIL

DM/25/2481

**Shepherds Farm, Turners Hill Road, Crawley Down, Crawley, West Sussex, RH10 4HQ,
Proposed replacement extension to create new kitchen.
Mr And Mrs Corfe**

SUMMARY OF REPRESENTATIONS

There were no letters of representation received in response to the current proposal.

SUMMARY OF CONSULTEES

Conservation Officer: *'The application site, Shepherds Farm, is a Grade II listed former farmhouse located in a semi-rural position outside Crawley Down. The building has a somewhat complex history, which belies the date given in the list description- internal inspection reveals a timber framed core orientated east-west and possibly dating (according to the submitted heritage statement) to the 15th or 16th centuries. Historical map regression and the external appearance of the house suggest that this east-west range was extended to the south in the early 19th century, and refronted, creating the superficially early 19th century building fronting onto Turners Hill Road which characterises the house today. Various other alterations have been made to the building over time, including a mid 20th century rear wing extending to the northeast which is the subject of the current proposals. The former farmstead to the farm, now a residential conversion in separate ownership, survives just to the east of the house.*

Planning permission and listed building consent were granted in April 2025 the demolition and rebuild on an enlarged footprint of the existing single storey northeast addition to create a larger space for a kitchen- the existing kitchen elsewhere in the house would then be repurposed as a study. The current proposal is for a minor amendment to this scheme to allow an approved door to the extension to be replaced with a window. This amendment is not considered contentious.

The proposal is therefore considered to preserve the special interest of the listed building, meeting the requirements of District Plan Policy DP34 and the relevant paragraphs of the NPPF.'

Southern Water: No objection.

TOWN/PARISH COUNCIL OBSERVATIONS

Parish Council: Defer to officer.

INTRODUCTION

The proposal would slightly alter the existing listed building consent under DM/25/0455 by replacing the door to the east elevation with a window.

RELEVANT PLANNING HISTORY

DM/22/2640 - Erection of acoustic boundary fence along Turners Hill Road. Refusal 18.11.22

DM/23/1681 - Replacement of secondary glazing, new secondary glazing and regularisation of a new external boiler and cover. Permission 21.08.23

DM/23/1680 - Replacement of secondary glazing, new secondary glazing and regularisation of a new external boiler and cover. Permission 21.08.23

DM/23/2873 - Erection of new 2m high close boarded timber fence set back 3.5m from the boundary line with Turners Hill Road (B2028). Permission 15.03.24

DM/24/1504 - Replacement of 14 windows and refurbishment of 4 existing windows. Permission 09.08.24

DM/24/1505 - Replacement of 14 windows and refurbishment of 4 existing windows. Permission 09.08.24

DM/25/0454 - Proposed replacement extension to create new kitchen. Permission 16.04.2025.

DM/25/0455 - Proposed replacement extension to create new kitchen. 16.04.2025.

DM/25/0533 - Emergency work to part-dismantle and re-build two chimneys due to storm damage. Permission 08.07.2025.

DM/25/0534 - Emergency work to part-dismantle and re-build two chimneys due to storm damage. Permission 08.07.2025.

DM/25/2532 - Variation of condition no 2 of planning application DM/25/0454 - to allow for a minor change to the design of the approved scheme. Pending consideration.

SITE AND SURROUNDINGS

The application relates to Shepherds Farm, a grade II listed property set to the eastern side of Turners Hill Road. The existing building features rendered walls, red roof tiles, timber sash and casement windows and timber doors. The building is listed under the following description:

2. Early C19. Two storeys. Three winow. Painted brick. Ripped tiled roof. Glazing bars missing. Two bays on ground floor. Trellised porch with later gable.

The site is located outside of any built-up area boundary as in therefore considered to be set within the open countryside for planning purposes.

APPLICATION DETAILS

The application seeks listed building consent to alter the previously consented scheme under DM/25/0455 by replacing the door with a window and infilled with a wall. Proposed materials would comprise FLB multi brick in a Flemish bonding pattern as well as timber sash windows.

LEGAL FRAMEWORK AND LIST OF POLICIES

Planning legislation holds that the determination of a planning application shall be made in accordance with the Development Plan unless material considerations indicate otherwise.

Using this as the starting point the development plan for this part of Mid Sussex consists of the District Plan, Site Allocation Development Plan Document (DPD) and the Crawley Down Neighbourhood Plan.

National policy (which is contained in the National Planning Policy Framework and National Planning Policy Guidance) does not form part of the development plan but is an important material consideration.

Mid Sussex District Plan

The District Plan was adopted at Full Council on 28th March 2018.

Relevant policies:

DP12: Protection and Enhancement of Countryside

DP26: Character and Design

DP34: Listed Buildings and Other Heritage Assets

Site Allocations DPD

The SADPD was adopted on 29th June 2022. It allocates sufficient housing and employment land to meet identified needs to 2031.

There are no relevant policies.

Neighbourhood Plan

Crawley Down Neighbourhood Plan (Made January 2016)

Relevant Policies

Policy CDNP04.1: Building Extensions

Other Legislation

Planning (Listed Buildings and Conservation Areas) Act 1990

Section 16(2) - In considering whether to grant listed building consent for any works the local planning authority or the Secretary of State shall have special regard to the desirability of preserving the building or its setting or any features of special architectural or historic interest which it possesses

Other Material Considerations

Mid Sussex District Plan 2021-2039 Consultation Draft

The District Council is reviewing and updating the District Plan. Upon adoption, the new District Plan 2021 - 2039 will replace the current District Plan 2014-2031 and its policies will have full weight. In accordance with the NPPF, Local Planning Authorities may give weight to relevant policies of the emerging plan according to the stage of preparation; the extent to which there are unresolved objections to the relevant policies; and the degree of consistency of the relevant policies in the emerging plan to the NPPF. The draft District Plan 2021-2039 (Regulation 19) was published for public consultation on 12th January 2024 for six weeks and as a result of this consultation there are unresolved objections to the majority of Policies in the draft District Plan. As such, only minimal weight can be given to the Plan and this planning application has been assessed against the policies of the adopted District Plan.

Relevant policies:

DPS1 - Climate Change

DPS2 - Sustainable Design and Construction

DPB1 - Character and Design

DPB2 - Listed Buildings and Other Heritage Assets

Mid Sussex Design Guide Supplementary Planning Document (SPD)

The Council has adopted a 'Mid Sussex Design Guide' SPD that aims to help deliver high quality development across the district that responds appropriately to its context and is inclusive and sustainable. The Design Guide was adopted by Council on 4th November 2020 as an SPD for use in the consideration and determination of planning applications. The SPD is a material consideration in the determination of planning applications.

National Planning Policy Framework (NPPF) (December 2024)

The National Planning Policy Framework (NPPF) 2024 is a material consideration. Paragraphs 2, 8, 11, 39, 48, 131, 135, 139, 207, 208, 209, 212-215, 219 & 220.

ASSESSMENT

It is considered that the main issues that need to be considered in the determination of this application are as follows;

- Impact on Heritage Assets and Character and Design

Impact on Heritage Assets and Character and Design

With regard to the setting of the listed building, DP34 requires:

Development will be required to protect listed buildings and their settings. This will be achieved by ensuring that:

- o A thorough understanding of the significance of the listed building and its setting has been demonstrated. This will be proportionate to the importance of the building and potential impact of the proposal;*
- o Alterations or extensions to a listed building respect its historic form, scale, setting, significance and fabric. Proposals for the conversion or change of use of a listed building retain its significance and character whilst ensuring that the building remains in a viable use;*
- o Traditional building materials and construction techniques are normally used. The installation of uPVC windows and doors will not be acceptable;*
- o Satellite antennae, solar panels or other renewable energy installations are not sited in a prominent location, and where possible within the curtilage rather than on the building itself;*
- o Special regard is given to protecting the setting of a listed building;*
- o Where the historic fabric of a building may be affected by alterations or other proposals, the applicant is expected to fund the recording or exploratory opening up of historic fabric.*

Paragraph 207 of the NPPF requires the applicant to describe the significance of any heritage asset affected. Significance is defined in Annex 2 of the NPPF as *"The value of a heritage asset to this and future generations because of its heritage interest. The interest may be archaeological, architectural, artistic or historic. Significance derives not only from a heritage asset's physical presence, but also from its setting."* The applicant has provided a Heritage Statement in support of the application which assesses the proposals impact on the relevant heritage assets. Therefore, this requirement of the NPPF is considered to have been met.

Paragraph 208 of the NPPF requires the Local Planning Authority to identify and assess the particular significance of any heritage asset that may be affected and take this into account when considering the impact of a proposal.

The listed building is considered to be significant in heritage terms by virtue of its designation and this significance is likely to arise from its historical, aesthetic (fortuitous) value and historical (illustrative) value.

The NPPF states that when considering the impact of a proposed development on the significance of a designated heritage asset, great weight should be given to the asset's conservation.

Paragraphs 212 - 215 of the NPPF states:

"212. When considering the impact of a proposed development on the significance of a designated heritage asset, great weight should be given to the asset's conservation (and the more important the asset, the greater the weight should be). This is irrespective of whether any potential harm amounts to substantial harm, total loss or less than substantial harm to its significance.

213. Any harm to, or loss of, the significance of a designated heritage asset (from its alteration or destruction, or from development within its setting), should require clear and convincing justification. Substantial harm to or loss of:

- a) grade II listed buildings, or grade II registered parks or gardens, should be exceptional;*
- b) assets of the highest significance, notably scheduled monuments, protected wreck sites, registered battlefields, grade I and II* listed buildings, grade I and II* registered parks and gardens, and World Heritage Sites, should be wholly exceptional.*

214. Where a proposed development will lead to substantial harm to (or total loss of significance of) a designated heritage asset, local planning authorities should refuse consent, unless it can be demonstrated that the substantial harm or total loss is necessary to achieve substantial public benefits that outweigh that harm or loss, or all of the following apply:

- a) the nature of the heritage asset prevents all reasonable uses of the site; and
- b) no viable use of the heritage asset itself can be found in the medium term through appropriate marketing that will enable its conservation; and
- c) conservation by grant-funding or some form of not for profit, charitable or public ownership is demonstrably not possible; and
- d) the harm or loss is outweighed by the benefit of bringing the site back into use.

215. Where a development proposal will lead to less than substantial harm to the significance of a designated heritage asset, this harm should be weighed against the public benefits of the proposal including, where appropriate, securing its optimum viable use.

DP26 of the District Plan states:

'All development and surrounding spaces, including alterations and extensions to existing buildings and replacement dwellings, will be well designed and reflect the distinctive character of the towns and villages while being sensitive to the countryside. All applicants will be required to demonstrate that development:

- o is of high quality design and layout and includes appropriate landscaping and greenspace;*
- o contributes positively to, and clearly defines, public and private realms and should normally be designed with active building frontages facing streets and public open spaces to animate and provide natural surveillance;*
- o creates a sense of place while addressing the character and scale of the surrounding buildings and landscape;*
- o protects open spaces, trees and gardens that contribute to the character of the area;*
- o does not cause significant harm to the amenities of existing nearby residents and future occupants of new dwellings, including taking account of the impact on privacy, outlook, daylight and sunlight, and noise, air and light pollution'*

Policy CDNP04.1 of the Crawley Down Neighbourhood Plan notes:

Building extensions will be permitted provided they are in accordance with the Neighbourhood Plan and meet the following criteria:

- a) The scale, height, and form of the extension should be subservient to the existing building, and should be in character with the street scene. Where appropriate, special regard should be had to sustaining and enhancing the setting and features of heritage assets and the Areas of Townscape Character.*
- b) The traditional boundary treatment of an area is retained and where feasible reinforced.*
- c) Suitable access and on-site parking is provided without detriment to neighbouring properties.*
- d) Amenities such as access, noise, privacy, daylight, sunlight and outlook of adjoining residents are safeguarded.*
- e) Gaps which provide views out of the village to surrounding countryside are maintained.*
- f) Materials are compatible with materials of existing/surrounding buildings.*

Principle DG49 of the Mid Sussex Design Guide states:

'Extensions should typically use simple, uncomplicated building forms to compliment and coordinate with the scale, form and massing of the original dwelling. The design approach may benefit from coordinating with the existing pattern of window and door openings as well as employing facing materials to match those of the existing dwelling. Otherwise, it should demonstrate the appropriateness of the alternative approach.'

The below assessment is made whilst being mindful of this guidance and having regard to the statutory duty of the Council, as the Local Planning Authority, to have special regard to the desirability of

preserving the listed building or its setting in accordance with the requirements of Section 16(2) of the Planning (Listed Buildings and Conservation Areas) Act 1990.

The only alteration proposed from the previously consented listed building consent under DM/25/0455 would be to the eastern elevation from a doorway to a brick wall and window. The proposed window would be a timber sash style unit which would likely mirror the two other windows previously permitted to the eastern elevation. It was noted by the Conservation Officer that this alterations was not considered to be contentious.

In light of the above, the proposal is considered to preserve the special interest of the listed building. The proposal would not significantly remove nor alter the existing historic fabric and as such would comply with the provisions of Policies DP26 and DP34 of the District Plan, Policy CDNP04.1 Neighbourhood Plan and the statutory duties as set out within the Listed Buildings and Conservation Areas Act.

PLANNING BALANCE AND CONCLUSION

To summarise, it is considered that the proposals will have an acceptable impact on the listed building and the character and appearance of the area. As such, the application complies with Policies DP26 and DP34 of the Mid Sussex District Plan, Policy CDP04.1 of the Crawley Down Neighbourhood Plan, the Mid Sussex Design Guide, Section 16(2) of the Planning (Listed Buildings and Conservation Areas) act and the National Planning Policy Framework.

Decision: Permission

Case Officer: Stefan Galyas