

Anna Tidey

From: Anna Tidey
Sent: 05 January 2026 10:30
To: [REDACTED]
Cc: Emily Wade
Subject: RE: Additional submissions for Discharge of conditions applications DM/25/2662 and DM/25/2663 - Toll House, High Street, Lindfield

Dear Jon

Happy New Year. I also hope that you enjoyed a good Christmas and New Year break.

Thank you for your email from last Friday, and the attached supporting response and revised plans. I have uploaded all of these documents onto the two application files today and reconsulted Emily Wade for her comments. These are due by 26.01.2026.

I have amended the Decision target Dates to 30.01.2026 for both applications. I hope that the Planning Condition details can be agreed within that timescale, subject to Emily's comments.

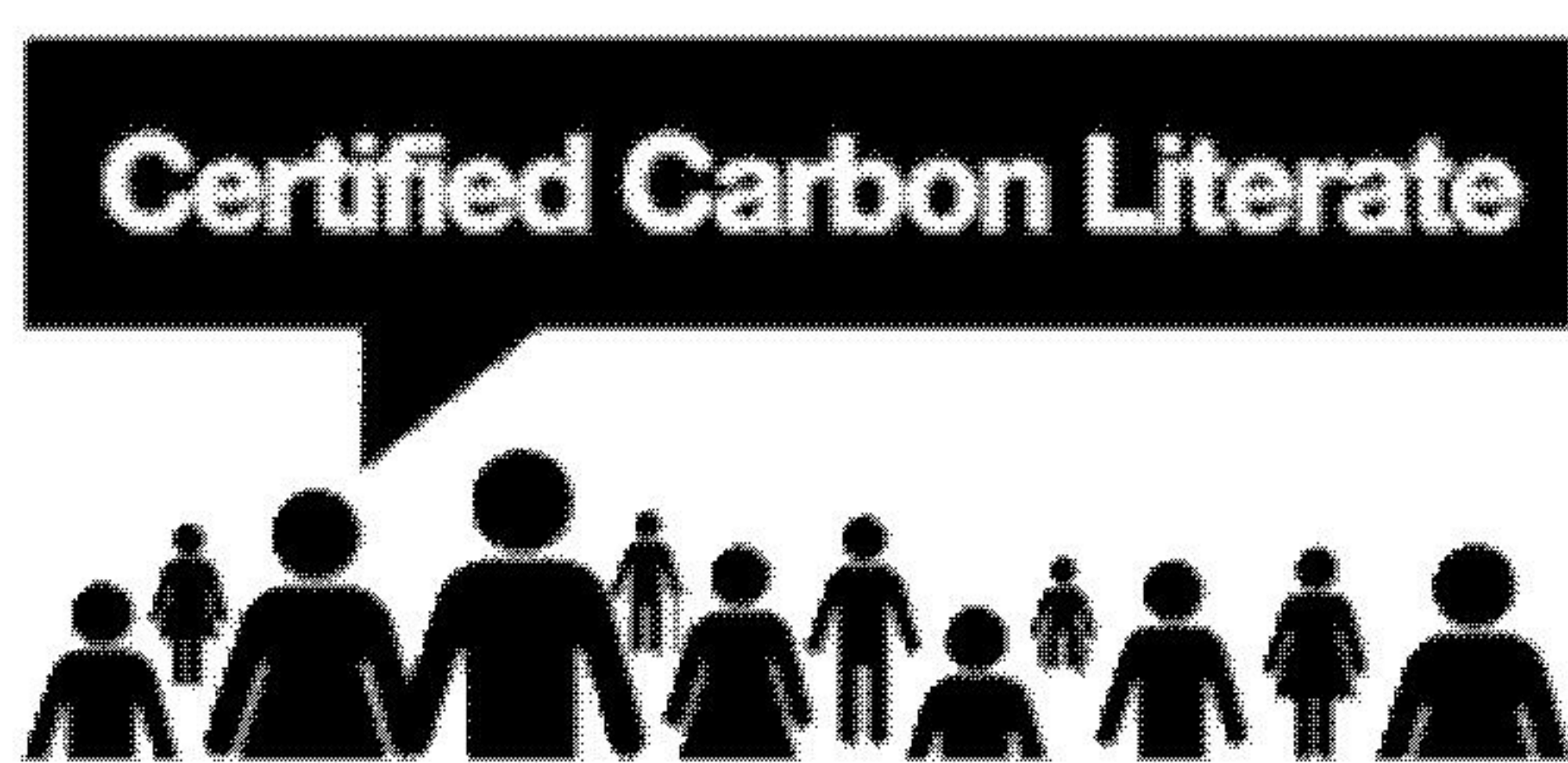
Kind regards

Anna

Submit your planning application online.
<http://www.planningportal.gov.uk>

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Sent: 02 January 2026 12:33

To: Anna Tidey <anna.tidey@midsussex.gov.uk>

Cc: Emily Wade <Emily.Wade@midsussex.gov.uk>

Subject: RE: Discharge of conditions applications DM/25/2662 and DM/25/2663 - Toll House, High Street, Lindfield

Anna,

I hope you have enjoyed your festive break.

Please find attached a response to your letter and updated drawings.

I'm not sure how this happened, but thank you for picking this up and for your understanding with this error, it is very much appreciated.

If there is anything else you require, please let us know.

Kind regards

Jon

From: Anna Tidey <anna.tidey@midsussex.gov.uk>

Sent: 15 December 2025 10:08

Cc: Emily Wade <Emily.Wade@midsussex.gov.uk>

Subject: RE: Discharge of conditions applications DM/25/2662 and DM/25/2663 - Toll House, High Street, Lindfield

Dear Mr Perez

Thank you for your email.

I am glad that you will be able to revise your plans and I look forward to their receipt, with the requested additional information, as detailed in my email to you on Friday. This should allow me to reach positive decisions for both applications.

To accord with the scheduled Decision Target Date (which is today, 15.12.2025) I intend to issue decision letters today for both of the applications which will request the further plans/information. Upon receipt of the revised plans/information I will be able to continue to determine the applications and to issue further final decisions, once all of the matters are addressed to my satisfaction.

I will return to work from 5th January 2026, after the Christmas and New Year break. In order to allow a 21 day consultation period for Emily Wade's consideration of the revised submissions may I suggest that an achievable Extension of time date is 30.01.2026, which I hope will be agreeable to you.

Kind regards

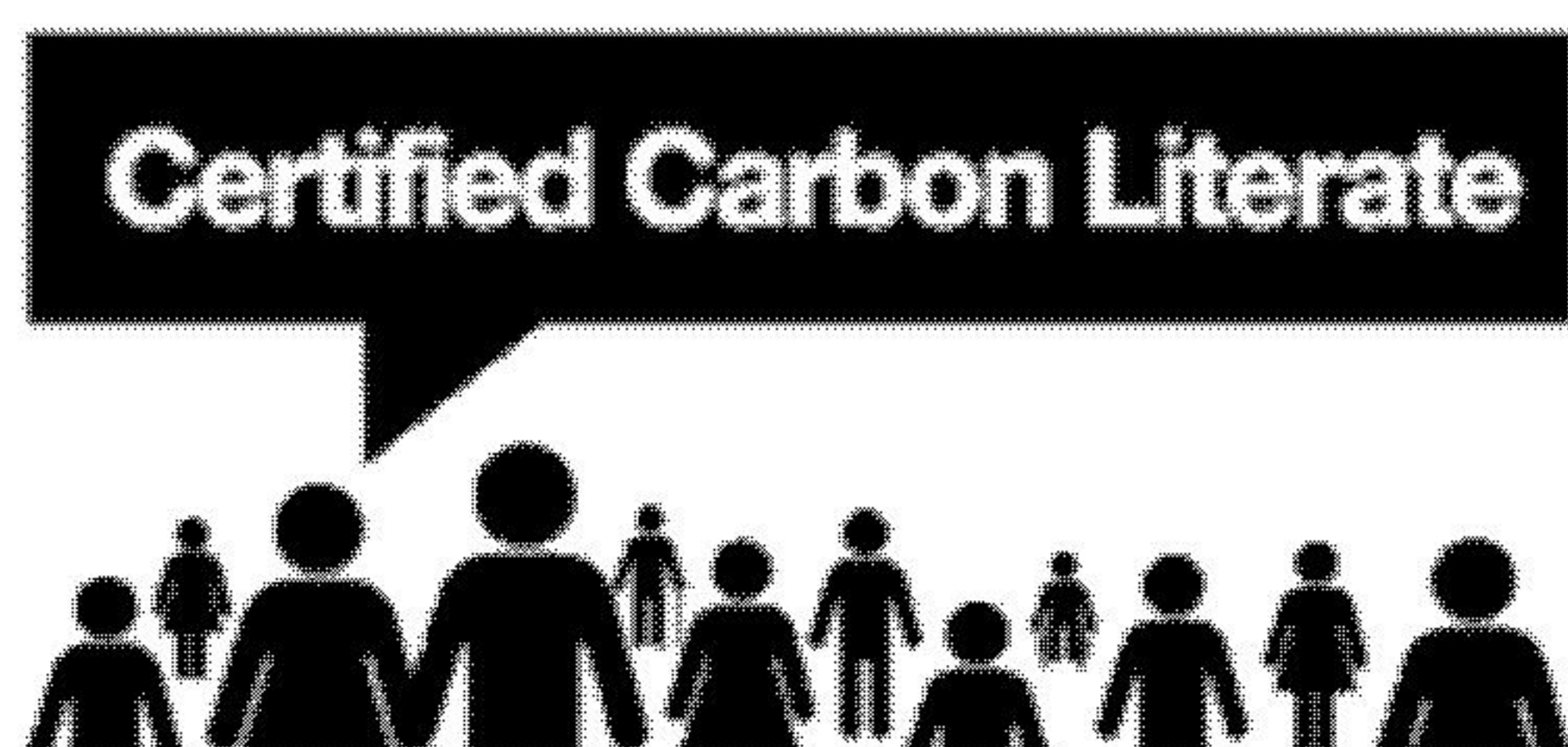
Anna

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Sent: 15 December 2025 07:41

To: Anna Tidey <anna.tidey@midsussex.gov.uk>

Cc: Emily Wade <Emily.Wade@midsussex.gov.uk>

Subject: RE: Discharge of conditions applications DM/25/2662 and DM/25/2663 - Toll House, High Street, Lindfield

Anna,

Thank you for your email and your comments.

The drawings are completely wrong.
Apologies for this mistake, I will get this rectified immediately.

If I am able to resubmit the correct drawings before your return, after the Christmas closure, when would you require the Extension of Time to be?

Thank you for your understanding and support with our application.

From: Anna Tidey <anna.tidey@midsussex.gov.uk>

Sent: 12 December 2025 17:33

Cc: Emily Wade <Emily.Wade@midsussex.gov.uk>

Subject: Discharge of conditions applications DM/25/2662 and DM/25/2663 - Toll House, High Street, Lindfield

Dear Mr Perez

I have returned from a period of Leave today.

I refer to your two Conditions Discharge applications, under planning references DM/25/2662 and DM/25/2663. I have also reviewed the submissions with reference to the plans that were approved under applications DM/25/0270 and DM/25/0271, with the assistance of Emily Wade, MSDC Conservation Officer.

I note that the submitted North and East elevations for the rear extension and link attachment to the house (as shown on Drawing No 56HS-001, Sheet C-004 and Drawing No 56HS-001, Sheet C-005) vary from those indicated on the approved plans for DM/25/0270 and DM/25/0271.

The submitted plans for the current applications which illustrate the North elevation of the rear extension vary significantly in terms of the profile of the connecting brick wall (with an added parapet), downpipes and a drain hopper, the scale of the three roof lights, which are enlarged, and the addition of a deep fascia board. There are also changes on the East elevation, as follows: the form and detail of the bifold window have altered, with thicker frames now shown, changes to the roof lights and an added deep fascia board.

The purpose of the Discharge of conditions applications is to discharge conditions requiring the submission of details that relate to, and reflect, those shown on the approved drawings. The Conditions Discharge applications **cannot allow changes to the approved drawings**. Such changes, as described above, need to be the subject of applications to vary the plans approved by Condition 2 of DM/25/0270 and DM/25/0271, which reads as follows:

‘2. Approved Plans

The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Plans Referred to in Consideration of this Application.

Reason: For the avoidance of doubt and in the interest of proper planning.’

Should you wish to change the scheme to that as shown on the new plans please submit an Application for removal or variation of a condition following the grant of planning permission (one for the planning permission and one for the Listed Building Consent). The relevant application form can be found via the following link to the MSDC website, see Form 39 : [Apply for Planning Permission - Mid Sussex District Council](#)

I am therefore unable to discharge any of the outstanding conditions under Conditions Discharge applications DM/25/2662 and DM/25/2663. I am aware that the decision target dates for both application is next Monday, 15th December 2025.

I am currently minded to recommend that the applications are Refused, but I want to give you the option to amend the submissions, and request that if you do so, that you can agree to an Extension of time for this, to after the Christmas office closure period. I hope that you have the opportunity to review these matters over the weekend.

I can provide the following comments on the submissions to date:

Condition 3- Roofing and facing materials- The re-use of brick from the demolished rear extensions is acceptable, but details of the proposed brick that you intend to use to make up any shortfall must be provided. If these are to be reclaimed, please provide the provenance, e.g. reclamation yard, plus photographs of the brick in question. If the bricks are to be new, then please provide the manufacturer, range and colour.

Condition 5- Window and door openings including window and door heads – I am unable to approve these details as they do not accord with the approved plans for DM/25/0270 and DM/25/0271.

Condition 6- Windows and attic windows, eaves detail, internal and external doors - Typical large scale elevations and sections are required for the windows and sliding windows/bifolds, which also indicate the construction materials. Emily Wade is unlikely to support the deep fascia board and eaves details.

If the application remains as submitted I will recommend that the Condition discharge details are Refused.

I look forward to hearing from you on Monday.

Regards

Anna Tidey

Planning Officer

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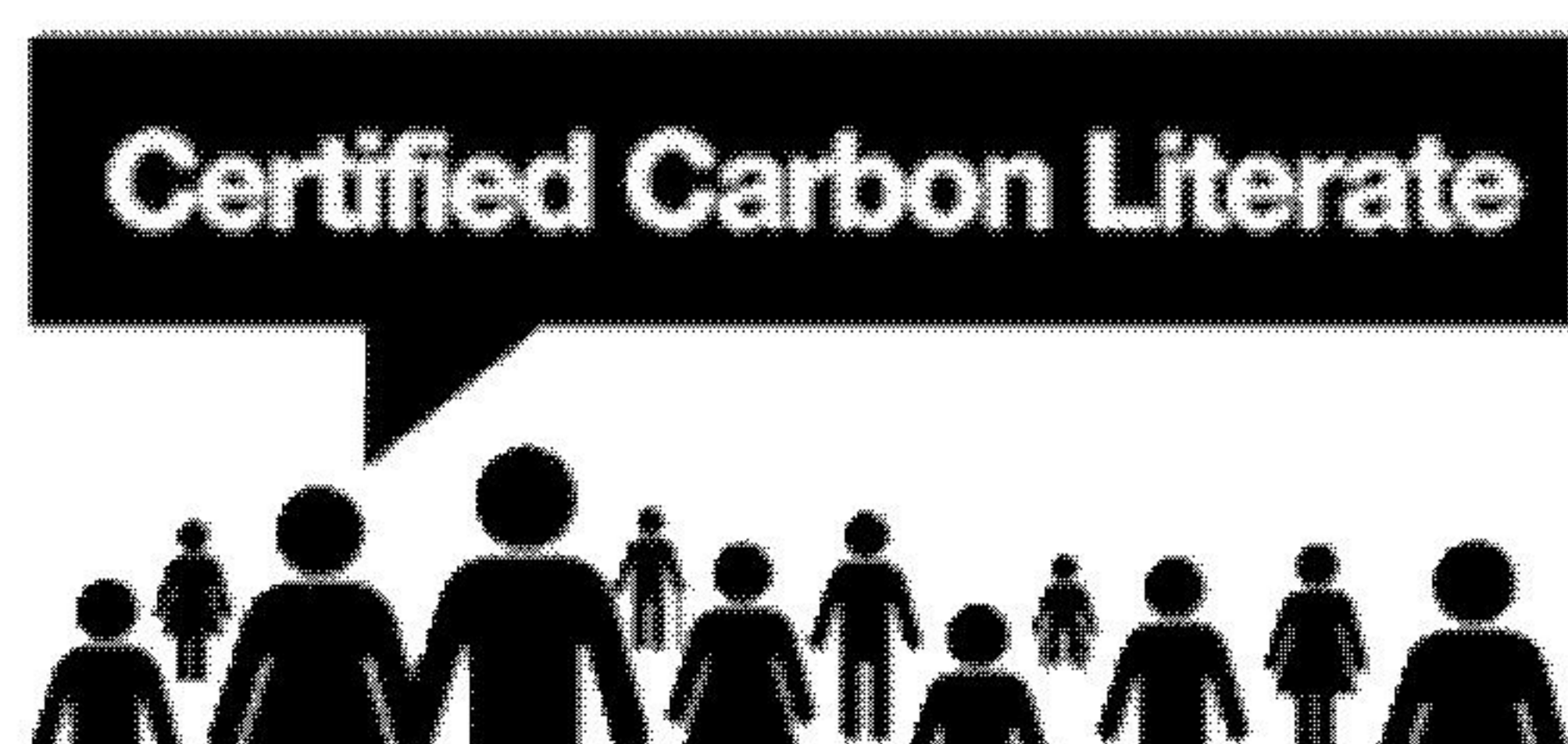
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