

Mid Sussex District CouncilOaklands Road
Haywards Heath
Mid Sussex
RH16 1SS

18 August 2025

Dear Sir/Madam,

**APPLICATION UNDER REGULATION 77 OF THE CONSERVATION OF HABITATS AND SPECIES
REGULATIONS 2017 RELATING TO DM/25/1738**

On the 15th August 2025, it was determined by Mid Sussex District Council that prior approval is required and given for the '*Change of use of first floor commercial units (Class E) to 5 residential units (Class C3)*' at 5-8A Whitehall Parade, London Road, East Grinstead, West Sussex, RH19 1AP.

Informative 5 on the Decision Notice states that '*On the basis that the application sites falls within 7km of the Ashdown Forest Special Protection Area (the 'zone of influence'), the development hereby approved must not be begun until an application has been made to the District Council under Regulation 77 of the Conservation of Habitats and Species Regulations 2017 and written notification of approval has been received*'.

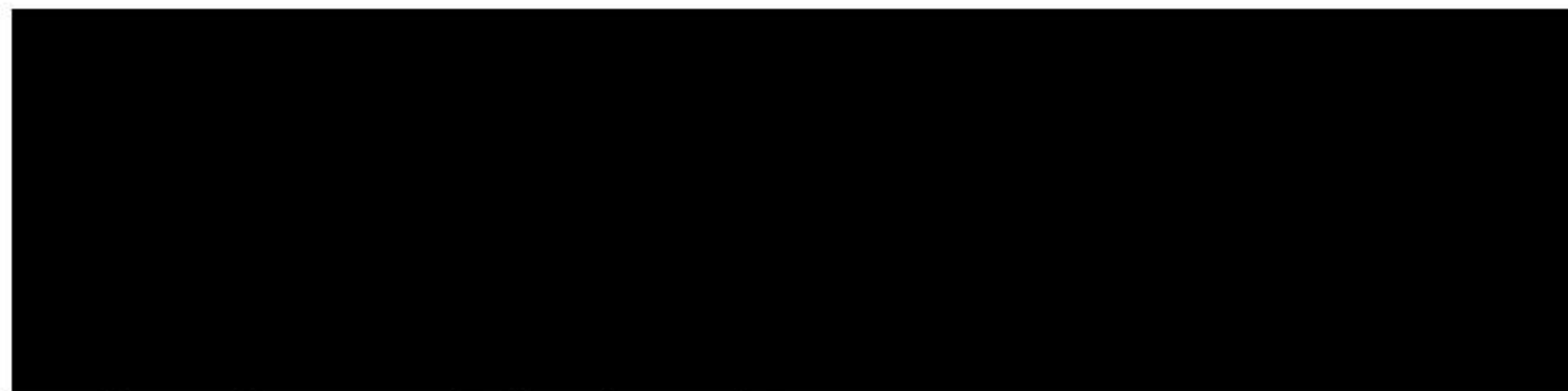
This application provides the necessary information in accordance with Mid Sussex District Council's guidelines¹ for an agreement to be met on the financial contribution towards the mitigation of the Ashdown Forest Special Protection Area and Special Area of Conservation.

Alongside the relevant fee, this application comprises the following documents.

- 1) Covering Letter (*this letter*)
- 2) Application Form
- 3) Legal Services Instruction Form
- 4) WSX181709 - Title Register
- 5) WSX181709 - Title Plan

If you have any queries to enable to processing of this application, please do not hesitate to contact me.

Yours sincerely,


Andrew Metcalfe
Managing Director | MPlan (Hons) MRTPI
andrew@squiresplanning.co.uk

¹ <https://www.midsussex.gov.uk/planning-building/protecting-ashdown-forest/>