



PROJECT DETAILS

ROAD SAFETY AUDIT COMBINED STAGES 1 & 2 October 2025

Proposed conversion of existing footway
to additional on-street parking.
Bowers Place, Crawley Down, West Sussex RH10 4HY

Document Ref: J1481-RSA-1-2.1

Date 23rd October 2025

Prepared by Wilbar Associates Ltd

Overseeing Organisation West Sussex County Council

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2. INTRODUCTION

- 2.1 This report presents the findings of a combined Stages 1 & 2 Road Safety Audit for the provision of additional on-street parking adjacent to public open space.
- 2.2 The location is situated on the west side of Bowers Place in the village of Crawley Down which lies to the southwest of East Grinstead. Bowers Place is a no-through-road with residential properties on the east side and public green space on the west side which incorporates an enclosed children's play area to the southern end. The green space land is owned by Worth Parish Council. Bowers Place has footway on both sides with limited street lighting on the west side and a speed limit of 30mph.
- 2.3 The scheme comprises the conversion of an existing footway and grass strip on the west side of Bowers Place to carriageway providing 18 on-street parking spaces. The provision of a short length of new footway adjacent to a children's enclosed play area and associated works.
- 2.4 The scheme has been designed using West Sussex County Council standard details.
- 2.5 This Road Safety Audit has been prepared in accordance with the instructions from, and for the specific use of, PBA Planning. The authors shall not be liable for the information contained in this report if used for any purpose other than that for which it was provided in connection with their appointment as road safety auditors.
- 2.6 The Audit Team membership was as follows:
- | | |
|--------------|-------------------|
| Len Holloway | Audit Team Leader |
| Phil Henty | Audit Team Member |

- 2.7 This Audit comprised of a site visit by the Audit Team, and an examination of the documents listed in Appendix A. The site visit was carried out on Thursday 23rd October between the hours of 09:45 and 10:30 when the weather was overcast with good visibility and traffic, predominately private motor cars, was very light.
- 2.8 An Audit brief was not supplied to the auditors.
- 2.9 The terms of reference of this Audit are described in GG 119 Road safety audit. The audit team has only reported on the road safety implications of the proposed facilities and has not examined or verified the compliance of the design or any other criteria.
- 2.10 Any recommendations included in this report should not be regarded as prescriptive design checked solutions to the problem raised. They are intended to indicate a possible proportionate and viable means of elimination or mitigation to the problem. All problems and recommendations in this report are referenced in the plan in Appendix B.

3. PREVIOUS AUDITS

- 3.1 A Stage 1 RSA was undertaken in March 2022 and a stage 2 RSA in January 2023. The problems raised in the 2023 RSA 2 are set out in Appendix C.

4. STAGES 1 & 2 ROAD SAFETY AUDIT

No Problems identified.

5. AUDIT TEAM STATEMENT

ROAD SAFETY AUDIT STAGES 1 & 2

I certify that this audit has been carried out in accordance with GG 119 Road safety audit. I certify that this Road Safety Audit has been carried out with the sole purpose of identifying any features of the design that could be removed or modified to improve the safety of the scheme.

The problems identified have been noted in this report together with suggestions for safety improvements, which the Road Safety Audit Team recommends should be considered for implementation.

No member of the Road Safety Audit Team has been involved in the formulation or design of the measures audited.

Audit Team Leader

Len Holloway Highways England Cert. of Competency
Wilbar Associates Ltd
Woodbrooke Farm
Toat Lane
Pulborough
West Sussex
RH20 1BX

Signed:



Date: 23rd October 2025

Audit Team Member

Phil Henty.
Wilbar Associates Ltd
Woodbrooke Farm
Toat Lane
Pulborough
West Sussex
RH20 1BX

Signed:



Date: 23rd October 2025

APPENDIX A – Supplied documentation.

WPC25-02 Rev A Section 278 Provisional Agreement layout (Sheet 1 of 2)
WPC25-03 Rev A Section 278 Provisional Agreement layout (Sheet 2 of 2)
DM/25/2376 West Sussex County Council Consultation Response 09/10/25
RSA 1 Response Report by Worth Parish Council 07/06/22
RSA 2 Decision Log (Undated)
WPC-BP-02 Proposed Site Plan, Location Plan and Indicative Sections
29/10/21
WPC-BP-03 Section 278 Agreement Layout 05/11/22

APPENDIX B – Reference plan – No Problems Identified

APPENDIX C – RSA 2 Problems.

4. STAGE 2 ROAD SAFETY AUDIT

RSA-2-1.01. Issue: Slips and falls.

Location: Length of proposed new parking area.

Summary: The design shows the retention of a grass strip between the new parking area and the proposed non-dig path. The proposed strip will be approximately 600mm wide with a nominal rise of 175mm. Vehicle occupants will either need to cross the strip or negotiate between parked vehicles to access the proposed crossing points to access the public space. Particularly in wet weather crossing the grass strip may lead to slips and injury particularly for pedestrians with mobility issues. The RSA 1 highlighted this issue, and the Designers Response indicated the strip was necessary to maintain access to electrical cabling however, it appears that the majority of electrical cabling is overhead.

Recommendation: Review the design and confirm what cabling lies within the proposed grass strip area and remove the grass strip from the design.

RSA-2-1.02. Pedestrian conflict with street furniture.

Location: The proposed verge crossing point opposite no's 12 & 13.

Summary: The existing TP/EP pole and lamp column opposite 12 & 13 Bowers Place are not indicated on the drawing and it appears that the proposed crossing point will lead pedestrians, particularly those who are blind or partially sighted, into the existing lamp column resulting in injury.

Recommendation: Review the relative positions of the proposed crossing point and existing TP/EP and LC to ensure there is no conflict with pedestrians.