

Application for listed building consent for alterations, extension or demolition of a listed building. Planning (Listed Buildings and Conservation Areas) Act 1990

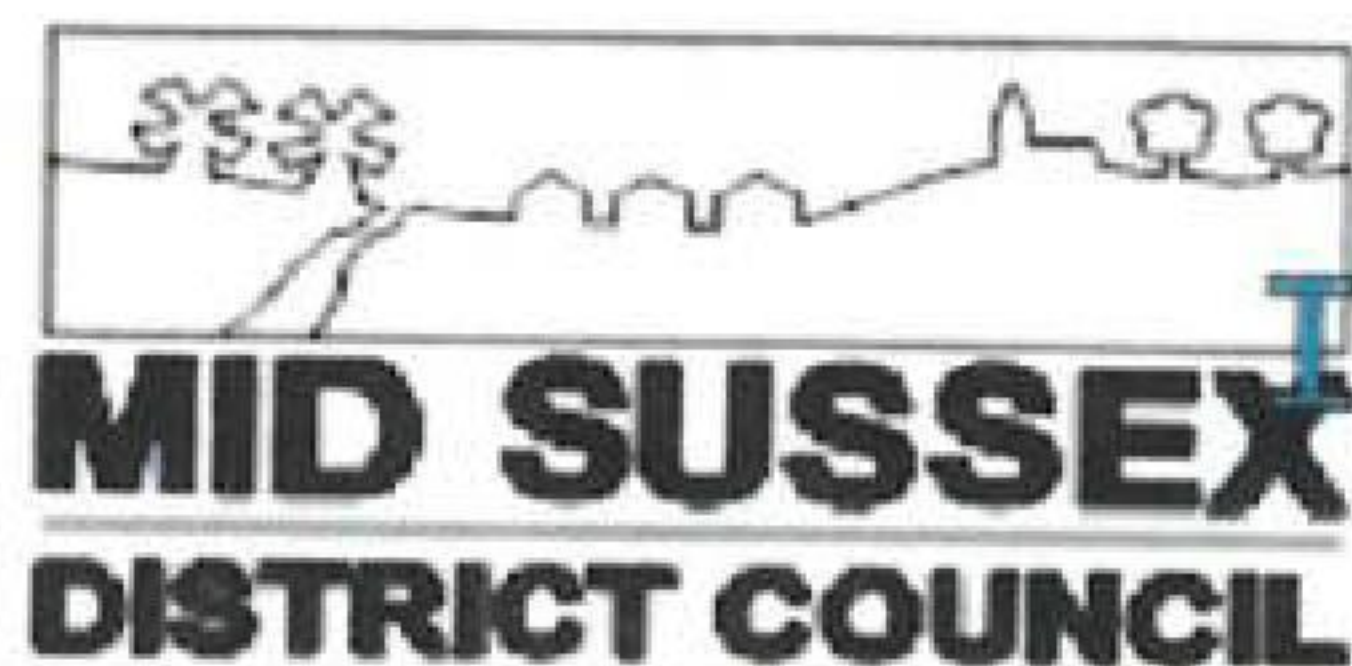
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Local Planning Authority details:



Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Switchboard: 01444 458166
DX 300320 Haywards Heath 1
Email: servicesupport@midsussex.gov.uk
www.midsussex.gov.uk

For Official use

App No:

Date Rec:

Fee:

Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	DR	First name:	JULIE ANNE	
Last name:	GOODE			
Company (optional):				
Unit:		House number:	17	House suffix:
House name:				
Address 1:	THE OLD CONVENT			
Address 2:				
Address 3:				
Town:	EAST GRINSTEAD			
County:	WEST SUSSEX			
Country:	UNITED KINGDOM			
Postcode:	RH19 3RS			

2. Agent Name and Address

Title:		First name:		
Last name:				
Company (optional):				
Unit:		House number:		House suffix:
House name:				
Address 1:				
Address 2:				
Address 3:				
Town:				
County:				
Country:				
Postcode:				

3. Description of Proposed Work

Please describe the proposals to alter, extend or demolish the listed building(s):

THE INSTALLATION OF AN ELECTRIC CHARGING POINT AT NO. 17 THE OLD CONVENT, RH19 3RS, BY HIVE; THE INSTALLATION WILL BE MADE BY CHARGED EV LTD, WHO HAVE VISITED THE PROPERTY (17 APRIL 2025).

THE CONNECTION WILL RUN FROM THE MAIN CIRCUIT BOARD, JUST INSIDE THE FRONT DOOR, THROUGH THE OUTER WALL AND ALONG THE PERIMETER OF THE HOUSE TO THE CLOSEST POINT ALONG THE FRONT OF THE HOUSE WHERE A CONNECTION CAN BE MADE WITH THE FAMILY CAR.
(SEE PHOTOGRAPH)

Has the work already started without consent? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Has the work been completed without consent? ☐ Yes ☒ No

If Yes, please state the date when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit:

House
number:

17

House
suffix:

House
name:

Address 1: THE OLD CONVENT

Address 2:

Address 3:

Town: EAST GRINSTEAD

County: WEST SUSSEX

Postcode
(optional): RH19 3RS

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting:

Northing:

Description:

NO. 17 IS ONE OF 31 PRIVATE RESIDENCES IN THE FORMER ST. MARGARET'S CONVENT AT THE END OF SISTER ANN WAY. THE FRONT OF THE PROPERTY IS GIVEN OVER TO LAWN, MATURE SHRUBS AND FLOWER BEDS. WE HAVE AN ALLOCATED PARKING SPACE IMMEDIATELY ACROSS FROM THE HOUSE.

5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? ☐ Yes ☐ No

If Yes please describe and include the planning application reference number(s), if known:

Description	Reference number

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:
HAMISH EVANS

Reference:
DM/25/0491

Date (DD/MM/YYYY):
(must be pre-application submission) 28/03/2025

Details of pre-application advice received?

MR. EVANS ADVISED THAT
FULL PLANNING PERMISSION
AND LISTED BUILDING
CONSENT WOULD BE
REQUIRED.

7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ☒ Yes ☐ No

If Yes, please provide details:

PLEASE SEE THE ENCLOSED COPIES OF :
1. MY EMAIL TO ALL OF THE RESIDENTS OF THE OLD CONVENT (28 MARCH 2025);
2. MINUTES OF THE TOCERL AGM HELD ON 13 APRIL 2025. (PAGE 3)

8. Authority Employee / Member

It is an Important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes ☒ No With respect to the authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

3. Materials

Please provide a description of existing and proposed materials and finishes to be used in the building (demolition excluded):

	Existing (where applicable)	Proposed	Not applicable	Don't Know
External walls	STONE	BLACK CABLING BLACK CHARGER HIVE EO MINI PRO3	☒	☐
Roof covering			☒	☐
Chimney			☒	☐
Windows			☒	☐
External doors			☒	☐
Ceilings			☒	☐
Internal walls			☒	☐
Floors			☒	☐
Internal doors			☒	☐
Rainwater goods			☒	☐
Boundary treatments (e.g. fences, walls)			☒	☐
Vehicle access and hard standing			☒	☐
Lighting			☒	☐
Others (add description)			☐	☒

Are you supplying additional information on submitted drawings or plans? ☒ Yes ☐ No

If Yes, please state plan(s)/drawing(s) references:

1. PHOTO GRAPH OF THE HIVE CHARGES SPECIFIED BY LEXUS
- 2A. LOCATION PLAN 2B. AERIAL PHOTOGRAPH
3. BLOCK PLAN
4. ANNOTATE PHOTOGRAPH OF THE FRONT ELEVATION
5. AERIAL AND ACCESS STAIR

10. Demolition

Does the proposal include the partial or total demolition of a listed building?

☐ Yes ☒ No

If Yes, which of the following does the proposal involve?

a) Total demolition of the listed building: ☐ Yes ☐ No

b) Demolition of a building within the curtilage of the listed building: ☐ Yes ☐ No

c) Demolition of a part of the listed building: ☐ Yes ☐ No

If the answer to c) is Yes:

i) What is the total volume of the listed building?(cubic metres)

ii) What is the volume of the part to be demolished?(cubic metres)

iii) What was the (approximate) date of the erection of the part to be removed? (MM/YYYY) (date must be pre-application submission)

Please provide a brief description of the building or part of the building you are proposing to demolish:

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

11. Listed Building Alterations

Do the proposed works include alterations to a listed building?

☒ Yes ☐ No

If Yes, do the proposed works include: (you must answer each of the questions)

a) Works to the interior of the building? ☒ Yes ☐ No

b) Works to the exterior of the building? ☒ Yes ☐ No

c) Works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☒ Yes ☐ No

d) Stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☐ Yes ☒ No

If the answer to any of these questions is Yes, please provide plans, drawings, photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support and state references for the plan(s)/drawing(s):

ACCESS FOR THE ELECTRICAL CABLE WILL NEED TO BE CREATED FROM THE INSIDE OF THE HOUSE TO THE OUTSIDE. THE CABLE WILL NEED TO BE ATTACHED TO THE OUTSIDE OF THE HOUSE.

12. Listed Building Grading

Please state the grading (if known) of the building in the list of Buildings of Special Architectural or Historic Interest? (Note: only one box must be ticked)

Grade I ☒

Ecclesiastical Grade I ☐

Grade II* ☐

Ecclesiastical Grade II* ☐

Grade II ☐

Ecclesiastical Grade II ☐

Don't know ☐

13. Immunity From Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

☐ Yes ☒ No ☐ Don't know

If Yes, please provide the result of the application: