



Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Switchboard: 01444 458166
DX 300320 Haywards Heath 1
Email: servicesupport@midsussex.gov.uk
www.midsussex.gov.uk

For Official use

App No:

Date Rec:

Fee:

Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

42

Suffix

Property Name

Address Line 1

Ferndale Road

Address Line 2

Address Line 3

West Sussex

Town/city

Burgess Hill

Postcode

RH15 0HG

Description of site location must be completed if postcode is not known:

Easting (x)

531968

Northing (y)

118448

Description

Applicant Details

Name/Company

Title

First name

Matthew

Surname

Pomfret

Company Name

Address

Address line 1

42 Ferndale Road

Address line 2

Address line 3

Town/City

Burgess Hill

County

Country

United Kingdom

Postcode

RH15 0HG

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Demolition of existing conservatory and replacement with proposed single storey side and rear extension. Proposed new side entrance door with canopy over. Proposed fenestration alterations.

Reference number

DM/24/2034

Date of decision (date must be pre-application submission)

15/10/2024

Please state the condition number(s) to which this application relates

Condition number(s)

3
8

Has the development already started?

- ☐ Yes
☒ No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

- ☐ Yes
☒ No

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

Please see attached description for further detail.

Porch Tile

The small porch roof (above left) will have a roof finished with Humber Sandfaced Kensington tiles to match the tiles on the existing porch roofs.

Proposed supplier: Weinerberger

Main Roof

The new roofs to the main extension will have a roof finished with slate.

Proposed supplier: Yates & Company

Brick

The brick will be a combination of:

Danehill Yellow (~80%) and Lindfield Yellow (multi) (for the pinker bricks at higher levels).

Proposed Supplier: Michelmersh

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes

☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☐ The agent

☒ The applicant

☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes

☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

Surname

Reference

Date (must be pre-application submission)

12/06/2025

Details of the pre-application advice received

A site meeting on 12 June was held with Caroline Grist and Emily Wade.

We discussed the submission requirements for all the conditions to the planning permission.

In relation to this application we:

- (a) discussed the submission requirements;
- (b) the intention to replicate the existing eaves to the original building; and
- (c) presented the slate to be submitted for approval.

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Matthew Pomfret

Date

20/06/2025