

Our Ref: P24-0519
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Email: jmartinez@barker-associates.co.uk
Date: November 2024



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Essex CM77 7AA

Mrs Wendy Little
Planning
Mid Sussex District Council
Oaklands
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Dear Mrs Little,

YOUR PLANNING REFERENCE: DM/24/2686

PROPOSED DEMOLITION OF THE EXISTING CARETAKER GARAGE TO BE REPLACED WITH A 2 STOREY SIDE EXTENSION TO THE EXISTING CARETAKER HOUSE. A COMPLETE NEW REPLACEMENT ROOF AND REMODELLING OF THE BUILDING TO CONVERT IT INTO A RECEPTION AREA, OFFICES AND MEETING ROOMS. THE EXISTING ENTRANCE IS TO BE REDEVELOPED INTO A NEW ACCESS WITH ADDITIONAL PARKING TO THE FRONT AND A NEW OUTDOOR TERRACE IS PROPOSED AT THE REAR.

ADDRESS : ST PAULS CATHOLIC COLLEGE, JANE MURRAY WAY, BURGESS HILL, WEST SUSSEX

In response to your letter dated 06th of November 2024,

- 1. Please confirm that the following description is correct and acceptable to you 'Proposed demolition of the existing caretaker garage to be replaced with a 2 storey side extension to the existing caretaker house. A complete new replacement roof and remodelling of the building to convert it into a reception area, offices and meeting rooms. The existing entrance is to be redeveloped into a new access with additional parking to the front and a new outdoor terrace is proposed at the rear'.*

We confirm that this is acceptable.

- 2. The red line on the Location Plan should include all land necessary to carry out the development, including access to the public highway, Please include the access to the highway within your red line.*

Please refer to revised drawing:

- P240519-5SPC002-BA-A1-00-DR-A-2000 SITE LOCATION PLAN
- P240519-5SPC002-BA-A1-00-DR-A-2001 EXISTING BLOCK PLAN
- P240519-5SPC002-BA-A1-00-DR-A-2002 PROPOSED BLOCK PLAN
- P240519-5SPC002-BA-A1-00-DR-A-2004 PROPOSED SITE PLAN

- 3. Please provide an Existing Roof Plan*

Please refer to drawing:

- P240519-5SPC002-BA-A1-RF-DR-A-2011 EXISTING ROOF PLAN

- 4. Our local plan state that if there are trees within 15m of the proposed development a tree report is required.*

We will provide this information in due course.

We look forward to hearing from you at your earliest convenience.

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RIBA RIBA
Chartered Practice



Our Ref : P24-0519
Client Name : St Pauls Catholic College



Yours Sincerely,

Juan Martinez
Barker Associates | Senior Architect