

Mr And Mrs Sutcliffe
Mr Steven Barrett
BSB Party Wall And Architectural Services
52 Freshbrook Road
Lancing
BN15 8DA

**TOWN AND COUNTRY PLANNING ACT 1990 SECTION 192 (AS AMENDED)
TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT
PROCEDURE) (ENGLAND) ORDER 2015**

**REFUSAL OF CERTIFICATE OF LAWFUL USE OR DEVELOPMENT
(PROPOSED)**

REFERENCE: DM/26/1782
PROPOSAL: PROPOSED REAR DORMER FOR LOFT CONVERSION.
LOCATION: 8 SHOTTERS, BURGESS HILL, WEST SUSSEX, RH15 9QE
DECISION DATE: 10 SEP 2026

The Mid Sussex District Council hereby certify that on the 20th July 2026 the operations described in the First Schedule hereto in respect of the land specified in the Second Schedule hereto and edged in red on the plan attached to this certificate, is not lawful within the meaning of Section 192 of the Town and Country Planning Act 1990 (as amended), for the following reason:

1. The development described within the submission is not considered to be achievable under a Certificate of Lawfulness (proposed) as the loft conversion, dormer and Velux windows have already been carried out. Accordingly, the certificate of lawful development cannot be issued.

First Schedule

Proposed rear dormer for loft conversion.

Second Schedule

8 Shotters, Burgess Hill, West Sussex, RH15 9QE

Informatives

1. None

A handwritten signature in black ink, appearing to read 'EO' followed by a stylized flourish.

Eric Owens
Interim Assistant Director Planning and Sustainable Economy

RELDZ

APPEALS TO THE SECRETARY OF STATE

Notes for Applicants

If you are aggrieved by the decision of your Local Planning Authority to refuse permission for the proposed development or to grant it subject to conditions, then you can appeal to the Secretary of State under Section 78 of the Town and Country Planning Act 1990.

If you want to appeal against your local planning authority's decision then you must do so within 6 months (8 weeks in the case of advertisements, 12 weeks in the case of householder or minor commercial development) of the date of this notice *(see exceptions below)

Appeals can be made online at: <https://www.gov.uk/planning-inspectorate>. If you are unable to access the online appeal form, please contact the Planning Inspectorate to obtain a paper copy of the appeal form on Tel: 0303 444 5000.

The Secretary of State can allow a longer period for giving notice of an appeal but will not normally be prepared to use this power unless there are special circumstances which excuse the delay in giving notice of appeal.

The Secretary of State need not consider an appeal if it seems to the Secretary of State that the local planning authority could not have granted permission for the proposed development or could not have granted it without the conditions they imposed, having regard to the statutory requirements, to the provisions of any development order and to any directions given under a development order.

If you intend to submit an appeal that you would like examined by inquiry then you must notify the Local Planning Authority and Planning Inspectorate (inquiryappeals@planninginspectorate.gov.uk) at least 10 days before submitting the appeal. [Further details are on GOV.uk](#).

- * If this decision relates to the same or substantially the same land and development as is already the subject of an enforcement notice, if you want to appeal against your local planning authority's decision on your application, then you must do so within 28 days of the date of this notice.*
- * If an enforcement notice is served relating to the same or substantially the same land and development as in your application and if you want to appeal against your local planning authority's decision on your application, then you must do so within: 28 days of the date of service of the enforcement notice, or within 6 months (12 weeks in the case of a householder appeal) of the date of this notice, whichever period expires earlier.*