

Householder Application for Planning Permission for works or extension to a dwelling

Your Data

Form reference	9946-2458-4104-0471
Payment reference	79d7-3843-db94-c712

Applicant Details

Applicant name and address	
Title	Miss
Your Name	
First name	Sara
Last name	Hadfield
Email address	
Confirm email address	
Applicant address	
Street address	6 OAKWOOD CLOSE
Town/Village	BURGESS HILL
County	WEST SUSSEX
Postcode	RH15 0HY

Agent Details

Agent Details	
Are you using an Agent?	no
Agent name	

Description of the Proposed Works

Description of the Proposed Development	
DEVELOPMENTDESCRIPTION	We are applying for planning permission to construct an attached per
Has this work already started?	No
Workstarted	
Has the work already been completed?	No

Full Site Address

Location - Full address of site	
Full address of site	
Street address	6 OAKWOOD CLOSE

Town/Village	BURGESS HILL
County	WEST SUSSEX
Postcode	RH15 0HY

Pedestrian and vehicle access, roads and rights of way

Pedestrian and vehicle access, roads and rights of way	
Is a new or altered vehicle access proposed to or from the public highway?	no
Is a new or altered pedestrian access proposed to or from the public highway?	no
Do the proposals require any diversions, extinguishments and/or creation of public rights of way?	no

TREESANDHEDGES

Trees and Hedges	
Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?	No
Will any trees or hedges need to be removed or pruned in order to carry out your proposal?	No
Will the proposed works affect existing car parking arrangements?	No

Authority Employee or Member

Authority Employee or Member	
With respect to the authority, I am:	None

Materials

#1.0	
MATERIALS	
Usage	Roof
Existing material	N/A
Proposed material type	Timber roof structure with polycarbonate sheeting
Proposed material colour	Black

Additional Information

Label	
Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?	No

Ownership Certificates

Ownership Certificates	
Certificate Provided	Certificate A
Label	

Ownership Certificates

#	
Owners/Agricultural Tenants	
Name of owner/agricultural tenant	Miss Sara Hadfield and Mr Samuel Weldon

Address	6 Oakwood Close Burgess Hill RH15 0HY
Date noticed served	05/01/2026

Ownership Certificates

Type applicant/agent name to indicate agreement	Sara Hadfield
Date noticed served	05/01/2026

Checklist

Checklist	
Location plan	file/337FC4B4-3B2E-4202-9BDC-8DF495E69299/files.zip
Block Plan	file/46E51E31-8AAC-4EF1-9EED-48450D335775/files.zip
Plans or drawings of the development.	file/9E1E4DF3-32F3-4762-902A-6D425096C24D/files.zip
Additional plans or supporting documents	file/A5B8BE01-33CA-4E6D-A064-7642F19A4731/files.zip

Site Visit

Site Visit	
Can the site be seen from a public road, public footpath, bridleway or other public land?	No
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?	Applicant

Declaration

Type of householder?	Householder Ancillary Works
Fee	
Total charge (inc VAT)	528
I am exempt from payment	No
Declaration	
I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.	Yes
Date	05/01/2026

Submit