

Christine Pound

From: Christine Pound
Sent: 15 August 2025 08:46
To: Stephen Fuller
Subject: RE: FW: Invalid application DM/25/1770_Annexe_38 Fairway_Cophorne

Hi Stephen,

Thank you for your message. Probably best to send everything all together when the information is ready.

Kind regards

Christine

Christine Pound
Application Officer
Local Land Charges, Planning and Building Support Services
Tel: + 44 (0) 1444 477 120
christine.pound@midsussex.gov.uk



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From: Stephen Fuller <fullerstephen79@gmail.com>
Sent: 14 August 2025 11:24
To: Christine Pound <Christine.Pound@midsussex.gov.uk>
Subject: Re: FW: Invalid application DM/25/1770_Annexe_38 Fairway_Cophorne

Hi Christine, thanks for getting back to me, as to your question, the person who is doing the plan/drawing of the ground floor area of my property which is to include the extension on the side of the house... he back of his holiday and is coming around this afternoon to take measurements and do the drawings and then sent to you... would you like the forms and plans back together, or forms now, plans when done...

On Wed, 16 Jul 2025, 14:36 Stephen Fuller, <fullerstephen79@gmail.com> wrote:

Thanks, I will be in touch soon

On Wed, 16 Jul 2025, 11:21 Christine Pound, <Christine.Pound@midsussex.gov.uk> wrote:

Hi Stephen,

Either way is fine. I can't make the file valid until I receive all the information anyway.

Kind regards

Christine

From: Stephen Fuller <fullerstephen79@gmail.com>
Sent: 16 July 2025 11:01
To: Christine Pound <Christine.Pound@midsussex.gov.uk>
Subject: Re: FW: Invalid application DM/25/1770_Annexe_38 Fairway_Copthorne

Thank you for your reply... should I send the forms that you are sending me back to you filled out, or send them back to you with the drawings when they are done

On Wed, 16 Jul 2025, 10:37 Christine Pound, <Christine.Pound@midsussex.gov.uk> wrote:

Hi Stephen,

Thank you for your message. I will keep your application open until you can obtain the drawings.

I will touch base with you in a few weeks unless I hear from you before then.

Kind regards

Christine

From: Stephen Fuller <fullerstephen79@gmail.com>
Sent: 16 July 2025 09:40
To: Christine Pound <Christine.Pound@midsussex.gov.uk>
Subject: Re: FW: Invalid application DM/25/1770_Annexe_38 Fairway_Copthorne

Good morning Christine re- 25/1770 Application. I have so a Mr Paul Gosling concerning doing my drawings.. he told me he submitted drawings to the council all the time...he is will to do my drawing plans BUT. He said he's on holiday for a couple of weeks...can I ask if, I am on a limited time to gets draws done and sent...or would it be OK to wait for him... or look for another person to to do the drawings...thanks

On Tue, 15 Jul 2025, 09:38 Stephen Fuller, <fullerstephen79@gmail.com> wrote:

Can you send me new application forms so I can start fresh and get it right and if possible, can you highlight the numbers you want me to fill, as a lot of the sections are not applicable to me...and thanks again for any help you can give me, and for what you have done for me

On Tue, 15 Jul 2025, 08:43 Christine Pound, <Christine.Pound@midsussex.gov.uk> wrote:

Dear Stephen,

Thank you for your email. If you need help going over the application form, feel free to give me a ring and I can go over the form with you.

As far as the drawings are concerned, you will need to get help from an agent or architect if you cannot produce these yourself. I would suggest starting with the internet and Google something like “drawings for planning applications”, or “architects for planning drawings”. That should help point you in the direction to companies/organisations that can offer assistance regarding drawings.

I will be in the office all day today. We do have a meeting at 2:00pm but I should be available this morning should you wish to contact me. I can be reached on 01444 477 120.

Kind regards

Christine

From: Stephen Fuller <fullerstephen79@gmail.com>
Sent: 15 July 2025 07:06
To: Christine Pound <Christine.Pound@midsussex.gov.uk>
Subject: Re: FW: Invalid application DM/25/1770_Annexe_38 Fairway_Copthorne

Thank you for your email, I do own the house....the problem I have is that, I am not very good with paper work especially on on phones, I did ask Sally if there is people or companies that do planning applications, that do these forms for you, I find it easier to talk on the phone and if you have time could you give me a call 07983 415788 and point me in the right direction please, this is has all come about from one person in the next road saying he didn't want an Airbnb running near him...

On Mon, 14 Jul 2025, 17:17 Christine Pound, <Christine.Pound@midsussex.gov.uk> wrote:

Dear Mr Fuller,

Further to my email below. I have attached a "Revised" invalid letter. The items are the same as before but with the addition of a request for the owner's certificate. This part of the submitted form was left blank. This is normally Certificate A if you own the property.

Kind regards

Christine

From: Christine Pound
Sent: 14 July 2025 15:54
To: fullerstephen79@gmail.com
Subject: Invalid application DM/25/1770_Annexe_38 Fairway_Copthorne

Dear Mr Fuller

My colleague Sally mentioned you had forwarded emails to her in regard to the above application. I am resending the invalid application letter which explains the necessary information required to make the file valid. Unfortunately, we are not able to recommend companies or agents to act on your behalf. I would suggest you try using Google (or another

browser) to find assistance. Maybe type in something to the effect of “help with drawings for planning applications” in the search field.

Kind regards

Christine

Christine Pound

Application Officer

Local Land Charges, Planning and Building Support Services

Tel: + 44 (0) 1444 477 120

christine.pound@midsussex.gov.uk



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