

**From:** Buchan Rum Architects <info@buchanrumarchitects.co.uk>  
**Sent:** 27 October 2025 12:27:48 UTC+00:00  
**To:** "Rachel Richardson" <Rachel.Richardson@midsussex.gov.uk>; "Buchan Rum Architects" <info@buchanrumarchitects.co.uk>; "Emily Hatton" <emily@buchanrumarchitects.co.uk>  
**Cc:** "Emily Wade" <Emily.Wade@midsussex.gov.uk>; "emmajane0469@gmail.com" <emmajane0469@gmail.com>  
**Subject:** RE: Request for site visit please? DM/25/2157. Pool House.  
**Attachments:** WhatsApp Image 2025-10-27 at 12.02.19\_78c14d0a.jpg, WhatsApp Image 2025-10-27 at 12.02.19\_8f83d339.jpg

Dear Rachel,

Please see attached the updated drawing and photograph attached.

There isn't a first floor plan, but we have shown the mezzanine which is intended for storage. The section shows there is no full height at the mezzanine level.

Regarding the roof material, we chose a standing seam zinc to match the neighbouring property facing this building and sharing the same driveway for consistency. Please see the photos of this building attached.

We have reduced the size of the conservation roof lights, we will forward updated drawings.

Kindest regards,

Emma

--

BA(hons)DipArch RIBA ARB & Interior Designer

buchan rum

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**From:** Rachel Richardson <Rachel.Richardson@midsussex.gov.uk>  
**Sent:** 23 October 2025 11:42  
**To:** Buchan Rum Architects <info@buchanrumarchitects.co.uk>; Emily Hatton <emily@buchanrumarchitects.co.uk>  
**Cc:** Emily Wade <Emily.Wade@midsussex.gov.uk>; emmajane0469@gmail.com  
**Subject:** RE: Request for site visit please? DM/25/2157. Pool House.

Dear Emma,

Thank you for your email below.

Apologies, I see that we have missed the date below to meet on site. Is your client free late morning, next Tuesday 28<sup>th</sup> please?

Also, in respect of DM/25/2156 for the proposed garage, the determination deadline is now passed. It would be appreciated if you could please agree to an extension of time until 13<sup>th</sup> November? Obviously, if it can be determined prior to this date I will endeavour to do so.

Following on from Emily's comments dated 9<sup>th</sup> October, it would be helpful if you can provide the following:

- Proposed first floor plan
- Confirmation and details of alternative roof materials
- Amended drawings to show a reduction in size of the proposed conservation style rooflights

I look forward to hearing from you in respect of the above,

Kind regards,

Rachel.

**Rachel Richardson** Bsc (Hons) DIP TP MRTPI  
Senior Planning Officer  
Development Management  
[www.midsussex.gov.uk](http://www.midsussex.gov.uk)

01444 477 224

Please note I work part-time (usually over Monday to Thursday) and from home Monday to Wednesday.

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**From:** Buchan Rum Architects <[info@buchanrumarchitects.co.uk](mailto:info@buchanrumarchitects.co.uk)>  
**Sent:** 15 October 2025 19:48  
**To:** Rachel Richardson <[Rachel.Richardson@midsussex.gov.uk](mailto:Rachel.Richardson@midsussex.gov.uk)>; Emily Hatton <[emily@buchanrumarchitects.co.uk](mailto:emily@buchanrumarchitects.co.uk)>  
**Cc:** Emily Wade <[Emily.Wade@midsussex.gov.uk](mailto:Emily.Wade@midsussex.gov.uk)>; [emmajane0469@gmail.com](mailto:emmajane0469@gmail.com)  
**Subject:** RE: Request for site visit please? DM/25/2157. Pool House.

Dear Rachel,

Our client is available at 11am on the 21st.

Kindest regards,

Emma

--

BA(hons)DipArch RIBA ARB & Interior Designer

buchan rum

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**From:** Rachel Richardson <[Rachel.Richardson@midsussex.gov.uk](mailto:Rachel.Richardson@midsussex.gov.uk)>  
**Sent:** 15 October 2025 15:05  
**To:** Buchan Rum Architects <[info@buchanrumarchitects.co.uk](mailto:info@buchanrumarchitects.co.uk)>  
**Cc:** Emily Wade <[Emily.Wade@midsussex.gov.uk](mailto:Emily.Wade@midsussex.gov.uk)>  
**Subject:** Request for site visit please? DM/25/2157. Pool House.

Dear Emma and Emily,

Emily and I would like to visit Renovo House in Cuckfield to see the location for the above proposed development.

Emily and I can do got 11am next Tues 21st free, or any time from 11:30 am on Tuesday 28th?

Please let me know what works better for you.

Many thanks,

Rachel.

**Rachel Richardson** Bsc (Hons) DIP TP MRTPI  
Senior Planning Officer  
Development Management  
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