

Mr Rob Thompson  
c/o Mr Jeremy Ali  
Carnegie Group  
Astral Towers  
Betts Way  
Crawley  
RH10 9XA

CONTACT: Martin Dale  
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DATE: 16th April 2026

Dear Sir/Madam

**Reference: DM/25/2223**

**Description:** Change of use of vacant land to event area for use with installation of permanent infrastructure and reinforced ground surfacing (cellular paving grid) to facilitate the erection of annual marquee structures including ground level alterations, wash block and toilets, generator enclosure and concrete ring together with the erection and dismantling of the temporary marquee structure themselves (for a total maximum period of 84 days per year) and overflow car parking for the Church and neighbouring sports clubs consisting of reinforced ground surfacing (cellular paving grid) for up to 683 car spaces (comprising up to 113 cars (Area A) for no more than 30 days per annum, 313 cars (Areas A & B) for no more than 13 days per year and up to 683 cars (Areas A, B & C) for no more than 7 days per year), construction of a new access and internal road, sustainable surface water and foul drainage provision, associated landscaping and ecological enhancements, (Amended Description, Plans, Documents)

**Location: Juhring And Hobbs Field At Saint Hill Manor Saint Hill Road East Grinstead**

With reference to the above planning application you will be aware of the importance to the Council in determining applications according to the Government's timeframes of 8 or 13 weeks. However, under the provisions of the Town and Country Planning (Development Management Procedure) (England) Order 2015 under Section 34 (2)(c) it does allow the Local Planning Authority and the applicant to agree an extended period to determine applications:

[http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi\\_20150595\\_en.pdf](http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi_20150595_en.pdf)

I seek agreement with you to further extend the period available to determine the application to 29th May 2026 for the reason(s) noted below:

1. Amended plans submitted after initial submission to improve the scheme, therefore, subsequently missing committee schedule. It will not be possible to determine the application within the statutory determination date.

**Planning Services Division**

Eric Owens  
Interim Assistant Director Planning and Sustainable Economy

I would be grateful if you could confirm, in writing or by email, your agreement to this extension for the Council's records.

Yours faithfully

A handwritten signature in black ink, appearing to be 'EO' followed by a stylized flourish.

Eric Owens  
Interim Assistant Director Planning and Sustainable Economy

EXTIME