

Form Submission PDF

Application for works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation site.

Your Data

REFERENCENUMBER	2817-9255-0891-5081
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Applicant Details

Your Details	
Applicant Details	
First name	East Grinstead Town Council
Last name	n/a
Phone number	
Email address	
Confirm email address	
Address	EAST GRINSTEAD TOWN COUNCIL COUNCIL OFFICES EAST COURT COLLEGE LANE EAST GRINSTEAD WEST SUSSEX RH19 3LT

Agent Details

Agent Details	
Agent Details	
Name	n/a
Last Name	n/a
Company	n/a
Address	n/a
Phone number	n/a
Email address	n/a@na.com

Tree Location

Tree Location	
Do all trees stand at the applicant address?	Yes
Full address/location of the site where the tree(s) stand	
Location Description	

Ownership of Trees

Label	
Is the applicant the owner of the trees?	Yes
Owner Details	
First name	
Last name	
Phone number	
Email address	
Address	

TPO Details

Further Details	
Are you seeking consent for works to tree(s) subject to TPO	No
Are you wishing to carry out works to tree(s) in a conservation area?	Yes
If you know which TPO protects the tree(s), enter its title or number	
Please identify the tree(s) and provide a full and clear specification of the works you want to carry out	Both trees are located at East Court within the War Memorial gardens. Holly Tree Surgeons have attended and advised what work they would recommend for the future benefit of the trees and the environment. We are requesting to lift the crown of the Cherry tree no. 103 by 1 meter to allow more light and avoid damage to the tree whilst mowing the grass under the canopy. We are requesting to reduce the Honey Locust tree no. 84 by 4-5 meters, cutting back to the point of new shoots to promote healthy new growth and balance the tree. This tree was previously crowded by neighbouring trees which has resulted in a very bare canopy.

Additional Information

ADDITIONALINFORMATION	
For all trees	
Sketch plan clearly showing the position of trees listed in the previous question	2026 Location map 84 & 103.pdf (download)
For works to trees covered by TPO	
Please provide a reason why you wish to perform these works	We would like to lift the crown on the cherry tree to allow more light into the area and provide clearance for mowing the grass under the canopy. We would like to reduce the Honey Locust to improve the health and appearance of the tree which at present has a sparsely leaved canopy. Holly Tree Surgeons have advised reducing the canopy in

	order to promote new growth and a healthy new canopy. Reducing by 4-5 meters will take it back to new healthy shoots that are appearing.
Condition of the trees(s)	Yes
Advice/Diagnostics	
Alleged damage to property	No
Report/Evidence	
Are you providing separate information?	No
Please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application.	

Authority/Employee

Label	
With respect to the Authority, I am	a member of staff
Please provide details of the name, relationship and role	Claire Woodcock Estate & Support Services Administrator

Declaration

Label	
Signed - Applicant	cwoodcock
Signed - Agent	n/a
Date	2026-07-10

Summary of Form