

My Ref: DGR/UPTON/26
Your Ref:

03 July 2026

Mid Sussex District Council
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Via the Planning Portal under ref: PP-14870786

Dear Madam/Sir

**UPTON HOUSE, 7 PERRYMOUNT ROAD, HAYWARDS HEATH, WEST SUSSEX, RH16 3TN –
APPLICATION FOR FULL PLANNING PERMISSION**

On behalf of Wolfvale Ltd, please find enclosed an application for full planning permission in respect of the above site.

The description of development is as follows:

Installation of 6no. new window openings to south (side) elevation and enlargement of 3no. window openings to west (rear) elevation

The new windows will match the existing windows within the building in terms of colour and material.

The following is enclosed with the submission:

- Application Form
- Location Plan and Block Plan
- Existing Lower Ground Floor, Ground Floor and 1st Floor Plan
- Existing 2nd Floor, 3rd Floor and Roof Plan
- Existing Elevations
- Proposed Lower Ground Floor, Ground Floor and 1st Floor Plan
- Proposed 2nd Floor, 3rd Floor and Roof Plan
- Proposed Elevations

I look forward to your consideration of this application. If you have any queries in relation to the property or proposal, please do not hesitate to contact me as agent on behalf of the applicant on DD 020 8248 3500 or via email to daniel@droseplanning.com.

Yours faithfully

