

Mr And Mrs Eley  
c/o Mr Christopher Jones  
Jones Projects Architectural  
Hollytree House  
Cuckfield Road  
Burgess Hill  
RH15 8RE

CONTACT: Catherine Cardin  
PHONE: 01444 477340  
E-MAIL: Catherine.Cardin@midsussex.gov.uk  
DATE: 21st January 2025

Dear Sir/Madam

**Reference: DM/24/2675**

**Description: Proposed single storey rear extension extending beyond the rear wall of the original house by 3.9m, to a maximum height of 3.6m and the height of the eaves to 2.5m.**

**Location: 58 Potters Lane Burgess Hill West Sussex RH15 9JS**

With reference to the above planning application you will be aware of the importance to the Council in determining applications according to the Government's timeframes of 8 or 13 weeks. However, under the provisions of the Town and Country Planning (Development Management Procedure) (England) Order 2015 under Section 34 (2)(c) it does allow the Local Planning Authority and the applicant to agree an extended period to determine applications:

[http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi\\_20150595\\_en.pdf](http://www.legislation.gov.uk/uksi/2015/595/pdfs/uksi_20150595_en.pdf)

I seek agreement with you to further extend the period available to determine the application to 25th January 2025 for the reason(s) noted below:

1. To allow sufficient time for a withdrawal of the application

I would be grateful if you could confirm, in writing or by email, your agreement to this extension for the Council's records.

Yours faithfully



Ann Biggs  
Assistant Director Planning and Sustainable Economy

EXTIME

**Planning Services Division**

Ann Biggs  
Assistant Director Planning and Sustainable Economy

