



Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

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For Official use

App No:

Date Rec:

Fee:

Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	Development Site At Former Tower Car Sales
Address Line 1	Tower Close
Address Line 2	
Address Line 3	West Sussex
Town/city	East Grinstead
Postcode	RH19 3BY

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
539069	138589

Description

Applicant Details

Name/Company

Title

Mr

First name

Paul

Surname

Duthie

Company Name

Weald Properties Ltd

Address

Address line 1

1b Quadrant House North

Address line 2

65b Croydon Road

Address line 3

Town/City

Caterham

County

Country

Postcode

CR3 6PB

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Mr

First name

Jim

Surname

Godwin

Company Name

Address

Address line 1

Site Admin Office

Address line 2

Bluebell Cemetery

Address line 3

Old London Road

Town/City

Halstead

County

Kent

Country

Postcode

TN14 7AE

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

VARIATION TO CONDITION 16 RELATING TO DM/21/3534.
REVISED PLANS SUBMITTED TO ACCOMMODATE CHANGES

AND FOR COMPLETENESS, DM/21/3534 WAS FOR:

DEMOLITION OF CAR SALES OFFICE AND WORKSHOP AND
ERECTION OF PART 2/PART 3 STOREY BUILDING COMPRISING
8 APARTMENTS WITH 8 PARKING SPACES. 'AMENDED PLANS
RECEIVED 11TH NOVEMBER SHOWING A REVISED DESIGN OF
THE PROPOSED BUILDING AND ONE ADDITIONAL FLAT (9 IN
TOTAL).

Reference number

DM/22/0921

Date of decision (date must be pre-application submission)

06/05/2022

Please state the condition number(s) to which this application relates

Condition number(s)

15

Has the development already started?

☒ Yes

☐ No

If Yes, please state when the development was started (date must be pre-application submission)

03/04/2023

Has the development been completed?

- ☐ Yes
☒ No

Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

The revised layout will provide a valuable additional quality residential unit using space that is currently not being used by the new residents. The storage units in the approved plans are not wanted by the residents and are not in use. The previous repositioning of the bin and cycle stores has created a very usable amount of space. The proposed change is restricted to a part of the ground floor only and there are no proposed changes to the external elevations. The proposal makes use of the existing circulation and storage spaces which are currently unused. The location of Whittaker House, being in the town centre with excellent accessibility to public transport, makes the proposed additional flat a very sustainable option. The new residents are keen for the additional flat to be developed and occupied as it will reduce their annual building maintenance costs by sharing it with one extra resident. The change will have no impact on the external appearance of the building. There is no car parking space within the building, but this is not perceived to be a problem due to the fact that the building already has one flat with no allocated parking space, the ease of access to public transport and the availability of annual parking permits in the public car park immediately adjacent to the property should this be required. The proposed ground floor flat would ideally suit a person or persons downsizing and wanting to remain in the town as it is fully accessible for persons with limited mobility.

If you wish the existing condition to be changed, please state how you wish the condition to be varied

Internal alterations to create an additional flat at ground floor level replacing unused storage areas.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☒ Yes
- ☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes
- ☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of “agricultural tenant” in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☐ The Applicant
- ☒ The Agent

Title

Mr

First Name

Jim

Surname

Godwin

Declaration Date

14/01/2026

☒ Declaration made

Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;

- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

James Godwin

Date

14/01/2026