

## Delegated Decision

### Sign off Sheet

|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                 |               |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------|
| Ref. No:                              | DM/24/2922                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Case Officer:                   | Joanne Fisher |
| Application Type:                     | Full Application                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                 |               |
| Proposal:                             | Removal of outbuildings and alterations to the existing buildings and hardsurfaces to allow for a change of use from Class C2 (residential institution) use to a Class C3 (dwellinghouse) use to provide 3 no.1-bed flats, 14 no. 2-bed flats, and 2 no. 3-bed two storey dwellings (and retaining Holy Rood Cottage as a 3-bed dwelling), together with 37 no. car parking spaces, private and communal amenity spaces, landscaping, bin and cycle stores. Alterations to existing access points onto and from Ardingly Road and Park Lane. |                                 |               |
| Site:                                 | Hollyrood House, Ardingly Road, Lindfield, Haywards Heath, West Sussex, RH16 2RA, ,                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                 |               |
| Validation Date                       | 11 Dec 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Overall Expiry Date:            | 6 Nov 2025    |
| Pre-Commencement Conditions Required: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Pre-Com Conditions Date Agreed: | 10 Dec 2025   |
| Recommendation:                       | Permission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Recommendation Date:            | 16 Dec 2025   |
| Target Date:                          | 12 Mar 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Recommending Officer Signature: | Joanne Fisher |

|                                                 |  |                        |    |
|-------------------------------------------------|--|------------------------|----|
| Date Legal Agreement Completed: (if applicable) |  | No of Representations: | 10 |
|-------------------------------------------------|--|------------------------|----|

|                       |  |       |  |
|-----------------------|--|-------|--|
| Signed and Agreed By: |  | Date: |  |
| Comments:             |  |       |  |

## **MID SUSSEX DISTRICT COUNCIL**

**DM/24/2922**

**Hollyrood House, Ardingly Road, Lindfield, Haywards Heath, West Sussex, RH16 2RA,  
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**Mr Richard Smith**

Decision:      Permission

Case Officer: Joanne Fisher