

**WEST SUSSEX COUNTY COUNCIL  
PLANNING SERVICES DIVISION: SECTION 106 CONSULTATION RESPONSE**

**DATE: 25<sup>th</sup> November 2025**

**FROM: Naomi Hoyland**

**DISTRICT COUNCIL: Mid Sussex**

**Application Number: DM/25/2661**

**The Provision of Service Infrastructure Related to: Land at Coombe Farm, London Road, Sayers Common, West Sussex**

**Planning Application details: Outline planning application (with all matters reserved except for access) comprising a residential development of up to 210 dwellings (Use Class C3); with associated access; landscaping; amenity space; drainage and associated works**

**S106 Contributions Sought**

Education

Libraries

Total Access Demand

Fire & Rescue

Waste

Without prejudice to the informal representations of the County Council in respect of the above planning proposal, I am writing to advise you as to the likely requirements for contributions towards the provision of additional County Council service infrastructure, other than highways and public transport that would arise in relation to the proposed development.

The CIL Regulations 2010 (as amended by the CIL amendment Regulations 2019) came into force on 1<sup>st</sup> September 2019 and clarify that an authority collecting contributions through the use of S106 agreements may now lawfully charge a fee for monitoring the planning obligations they contain. From 1<sup>st</sup> April 2025 West Sussex County Council will increase the S106 monitoring fee to £270 per trigger, per year of monitoring. Financial triggers are monitored for an average of three years and will therefore produce a fee of £810 per trigger, with non-financial triggers taking around six years to fulfil and therefore costing £1620.

The proposal falls within the Mid Sussex District and the contributions comply with the provisions of Mid Sussex District Local Development Framework Supplementary Planning Document- Development Infrastructure and Contributions July 2018.

The planning obligation formulae below are understood to accord with the Secretary of State's policy tests outlined in the *National Planning Policy Framework, 2019*.

The advice is as follows:

**1. School Infrastructure Contribution**

1.1 The Director for Children and Young People's Services advises that it appears that at present primary/secondary/further secondary schools within the catchment area of the proposal currently would not have spare capacity and would not be able to accommodate the children generated by the assumed potential residential development from this proposal. Accordingly, contributions would need to be requested. However, the situation will be monitored and further advice on all of the main education sectors, (i.e. Primary/Secondary/Further Secondary) should be sought if this planning application is to be progressed.

1.2 Financial Contributions

## Early Years, Primary, Secondary, Sixth Form and SEND Education

We will require **£700,000** (index linked) as a pro-rata share of the cost of new early years provision serving Sayers Common, based on a cost of £50,000 per place.

We will require a pro-rata share of the cost of a new 525 place 2.5FE expandable to 3FE (2.5FE with 3FE core buildings) primary school which requires 2.9ha of land, plus 0.05ha for an attached SSC (2.95ha land total) at an approximate cost of £14.53m (£27,676 per pupil place). £27,676 x 40 places from 210 dwellings = **£1,107,040** (index linked).

We will require a pro-rata share of the cost of a new 900 place 4FE expandable to 6FE (4FE with 6FE core buildings) secondary school which requires approx. 6.8ha of land, plus 0.1ha for attached SSC (6.9ha) at an approximate cost of £35.08m (£38,978 per pupil place). £38,978 x 33.6 places from 210 dwellings = **£1,309,661** (index linked).

We will require **£333,722** (index linked) based on a pro-rata share of the cost of sixth form provision within Mid Sussex (£31,783 per pupil x 10.5 places from 210 dwellings).

We will require **£312,018** (index linked) as a pro-rata share of the cost of SEND provision serving Sayers Common, based on 1.9 places arising from 210 dwellings.

## **2. Library Infrastructure Contribution**

2.1 The County Librarian advises that the proposed development would be within the area served by Hurstpierpoint and Burgess Hill Libraries and that the library would not currently be able to adequately serve the additional needs that the development would generate.

However, a scheme is approved to provide additional floorspace at the library. In the circumstances, a financial contribution towards the approved scheme would be required in respect of the extra demands for library services that would be generated by the proposed development.

### 2.2 Financial Contribution

The financial contribution sought by the County Council would be based on: the estimated additional population that would be generated by the proposed development; the County Council's adopted floorspace standard for library provision; and the estimated costs of providing additional library floorspace. As the housing mix is not known at this stage, I propose the insertion of a formula into any legal Agreement in order that the library contribution may be calculated at a later date. The formula should read as follows:

The Owner and the Developer covenant with the County Council that upon Commencement of Development the Owner and/or the Developer shall pay to the County Council the Libraries Infrastructure Contribution as calculated by the County Council in accordance with the following formula:-

$L \times AP = \text{Libraries Infrastructure Contribution where:}$

Note:  $x$  = multiplied by.

AP (Additional Persons) = The estimated number of additional persons generated by the Development calculated by reference to the total number of Housing Units/Dwellings, as approved by a subsequent reserve matters planning application. Using the latest published occupancy rates from census statistics published by the Office for National Statistics with the current occupancy rates given as a guideline:

Dwelling Size		Occupancy
		House      Flat
1 bed	=	1.4      1.3

2 bed	=	1.9	2.0
3 bed	=	2.5	2.6
4+ bed	=	3.0	2.5

L = Extra library space in sqm. per 1,000 population x the library cost multiplier (which currently for the financial year 2025/2026 are [30/35 sq.m] and £6,621 per sqm respectively).

2.3 The contribution generated by this proposal shall be spent on library provision at Hurstpierpoint and Burgess Hill Libraries.

### **3. Transport (TAD) Contribution**

3.1 To be dealt with separately by the Highway case officer.

### **4. Waste**

4.1 We will require a contribution towards the cost of improvements and/or relocation of the Burgess Hill transfer site/HWRS as necessary, based on £100 per dwelling.

### **5. Fire & Rescue Service Infrastructure**

5.1 Fire Stations

The County Fire Officer advises that a financial contribution from the proposed development towards the cost of fire and rescue infrastructure, principally fire stations and services serving the area within which the proposal stands, would be required. This is necessary due to proposed development in the Northern division and the resultant need to improve service provision across the area. The proposed development should proportionately contribute towards the cost of necessary infrastructure needed to support development.

5.2 Financial Contribution (excluding provision of fire hydrants)

The financial contribution sought by the County Council would be based on: the estimated additional population that would be generated by the proposed development, reduced to reflect any affordable dwellings (by which we mean Social Rented dwellings, but NOT Shared Equity, Intermediate or Key Worker status dwellings) for occupation by persons already residing in the fire service provision area; the County Council's adopted standards of fire service cover provision; and the estimated costs of providing additional fire stations. As the housing mix is not known at this stage, I propose the insertion of a formula into any legal Agreement in order that the fire service contribution may be calculated at a later date. The formula should read as follows:

The Owner and the Developer covenant with the County Council that upon Commencement of Development the Owner and/or the Developer shall pay to the County Council the Fire and Rescue Infrastructure Contribution as calculated by the County Council in accordance with the following formula:-

Y x Z = Fire and Rescue Service Contribution where:

Note: x = multiplied by.

Y = The estimated adjusted increase in population generated by the Development, calculated by reference to the total number of Housing Units, less any allowance for Affordable Housing Units as approved by a subsequent reserved matters approval. Using the latest published occupancy rates from census statistics published by the Office for National Statistics, with the current occupancy rates given as a guideline:

Dwelling Size		Occupancy	
		House	Flat

1 bed	=	1.4	1.3
2 bed	=	1.9	2.0
3 bed	=	2.5	2.6
4+ bed	=	3.0	2.5

Z = the estimated costs of providing additional Fire and Rescue Infrastructure per head in the Northern Service Division of West Sussex at the time of payment (which, for information, for 2025/26 is £71 for Mid Sussex)

5.3 Contributions towards expansion of fire and rescue capacity which could be built infrastructure or investment in new technology/ equipment.

**General points**

Please ensure that the applicants and their agents are advised that any alteration to the housing mix, either size, nature or tenure, may generate a different population and require re-assessment of contributions. Such re-assessment should be sought as soon as the housing mix is known and not be left until signing of the section 106 Agreement is imminent.

It should be noted that the figures quoted in this letter are based on current information and will be adhered to for 3 months. Thereafter, if they are not consolidated in a signed S106 agreement they will be subject to revision as necessary to reflect the latest information as to cost and need.

Review of the contribution towards the provision of additional County Council services should be by reference to an appropriate index, preferably RICS BCIS All-In TPI. This figure is subject to annual review.

All contributions will be index linked from the date of this consultation response to the date the contributions become due.

Appropriate occupancy rates using the latest available Census data will be used.

Should you require further general information or assistance in relation to the requirements for contributions towards the provision of County Council service infrastructure please contact, in the first instance, the Planning Applications Team officer, named above.

Where the developer intends to keep some of the estate roads private we will require provisions in any s106 agreement to ensure that they are properly built, never offered for adoption and that a certificate from a suitably qualified professional is provided confirming their construction standard.

Any payment required for a Traffic Regulation Order (TRO) in respect of the proposed development is due either on the commencement of development or receipt of a TRO application to the County Council, whichever is the earlier.

Where land is to be transferred to the County Council as part of the development (e.g. a school site) that we will require the developer to provide CAD drawings of the site to aid design/layout and to ensure that there is no accidental encroachment by either the developer or WSCC.

cc: Peter Sugden/Russell Allen, WSCC Library Services (via email),  
Vanessa Cummins, WSCC Children and Young People's Services (via email)