



Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

PP-14431586

Switchboard: 01444 458166
DX 300320 Haywards Heath 1
Email: servicesupport@midsussex.gov.uk
www.midsussex.gov.uk

For Official use

App No:

Date Rec:

Fee:



Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	Chylowen
Address Line 1	Tylers Green
Address Line 2	
Address Line 3	West Sussex
Town/city	Cuckfield
Postcode	RH17 5EA

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
531579	124093

Description

Applicant Details

Name/Company

Title

Mr

First name

Surname

Sears

Company Name

Address

Address line 1

Chylowen Tylers Green

Address line 2

Address line 3

Town/City

Cuckfield

County

West Sussex

Country

Postcode

RH17 5EA

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Mrs

First name

KM

Surname

McNally

Company Name

KM Architecture

Address

Address line 1

c/o GMBC LLP

Address line 2

Marine House

Address line 3

151 Western Road

Town/City

Haywards Heath

County

West Sussex

Country

United Kingdom

Postcode

RH16 3LH

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

ROOF EXTENSION ABOVE EXISTING GARAGE, INCLUDING THE
ADDITION OF A REAR DORMER. ENLARGEMENT OF EXISTING
PORCH.

Reference number

DM/25/0490

Date of decision (date must be pre-application submission)

22/04/2025

Please state the condition number(s) to which this application relates

Condition number(s)

2

Has the development already started?

☐ Yes

☒ No

Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

To allow for a very simple change to the roof profile and construction. This would be an improvement to the appearance of the building, helping the extension to blend in better with the building's original character.

If you wish the existing condition to be changed, please state how you wish the condition to be varied

The 'Plans Referred to in Consideration of this Application' should change to:

Proposed Block Plan 2082_00_11 - Version A
Proposed Floor Plans 2082_00_12 - Version A
Proposed Roof Plan 2082_00_13 - Version A
Proposed Elevations 2082_00_14 - Version A

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

DM/25/1910

Date (must be pre-application submission)

28/08/2025

Details of the pre-application advice received

Extract from email dated 28/08/25, from Andy Watt:

"Planning permission was granted in April this year under ref: DM/25/0490 for "Roof extension above existing garage, including the addition of a rear dormer. Enlargement of existing porch." Your client now wishes to amend the permission so that the crown roof of the extension above the garage is replaced with a dual-pitched roof, with the ridge height 750mm taller than permitted.

In my view, this would be an improvement to the appearance of the building, helping the extension to blend in better with the building's original character, where steep roof pitches are prevalent. It would also reduce the apparent visual dominance of the dormers to both front and rear.

To achieve this change, the best approach would be to apply for a variation to Condition 2 of permission DM/25/0490 to substitute the new drawings. If permission were to be granted, it would be subject to the same time limit as the original consent (assuming that building works have not already commenced), together with the imposition of any other relevant conditions that still apply – in this case, materials and the new plan numbers."

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

E.g. All the land is owned by a single individual

☒ Yes

☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

☐ Yes

☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

☐ The Applicant

☒ The Agent

Title

Mrs

First Name

KM

Surname

McNally

Declaration Date

18/06/2026

☒ Declaration made

Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Kelly McNally

Date

18/06/2026