



Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

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For Official use

App No:

Date Rec:

Fee:



Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	22
Suffix	
Property Name	
Address Line 1	Haywards Road
Address Line 2	
Address Line 3	West Sussex
Town/city	Haywards Heath
Postcode	RH16 4HT

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
533168	123549

Description

Applicant Details

Name/Company

Title

Mr

First name

Robin

Surname

Aldridge

Company Name

Address

Address line 1

22 Haywards Road

Address line 2

Address line 3

Town/City

Haywards Heath

County

West Sussex

Country

Postcode

RH16 4HT

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Mr

First name

Martin

Surname

Pearce

Company Name

BAYA Projects

Address

Address line 1

Nine Hills Road

Address line 2

Cambridge

Address line 3

Town/City

County

Cambridgeshire

Country

United Kingdom

Postcode

CB2 1GE

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

22 Haywards Road Haywards Heath West Sussex RH16 4HT
Proposed 1no. storey rear and side extension and 2no. storey rear extension to the existing dwelling to provide of additional living / dining space and an enlarged bedroom at first floor. Resubmission of application: DM/25/0890.

Reference number

DM/25/2438

Date of decision (date must be pre-application submission)

11/12/2025

Please state the condition number(s) to which this application relates

Condition number(s)

2. Approved Plans

The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Plans Referred to in Consideration of this Application".

Reason: For the avoidance of doubt and in the interest of proper planning.

Has the development already started?

☒ Yes

☐ No

If Yes, please state when the development was started (date must be pre-application submission)

16/02/2026

Has the development been completed?

- ☐ Yes
☒ No

Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

Minor amendments have been made during construction, primarily owing to technicalities and buildability. The changes and the reasons behind these can be summarised as follows;

Change of Bi-Fold to window on South elevation:

1. Required support engineering meant that the double bi-fold design could not be easily achieved without a large pier separating them.
2. Reduction of glass area overall was not expected to be considered a negative issue for planning consent. The next door neighbours have been inside the room and agree there was not an overlooking issue with the higher than planned windows.

Increased height of South window / fenestration

1. Allowing increased light into the room without increasing any amount of overlooking
2. Central bar / opening mechanism on opening windows have been increased to a height of 1.8m to ensure there will be no potential for overlooking by either the bathroom or the existing spare bedroom

Roofline:

1. Use of slate roof to match with the lean to roof at minimum gradient required a steeper pitch than was illustrated on the planning drawings.

If you wish the existing condition to be changed, please state how you wish the condition to be varied

Wording of condition 02 to remain, but the drawings noted within the section 'Plans Referred to in Consideration of this Application' require updating in accordance with the revised drawings and the associated Revision Numbers.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

RE: EF/26/0092 - 22 Haywards Road

Date (must be pre-application submission)

06/05/2026

Details of the pre-application advice received

Following a site visit, the Planning Investigations Officer advised;

'we would recommend that you submit an application under Section 73 of the Town and Country Planning Act 1990 to vary the conditions of the previous planning permission. This is required because the rear ground floor and first floor extensions have not been constructed in accordance with the approved plans for application DM/25/2438'

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

E.g. All the land is owned by a single individual

☒ Yes

☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

☐ Yes

☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

☐ The Applicant

☒ The Agent

Title

Mr

First Name

Martin

Surname

Pearce

Declaration Date

28/05/2026

☒ Declaration made

Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Martin Pearce

Date

29/05/2026