

**From:** John Smith <john.smith@cityzendesign.co.uk>  
**Sent:** 26 May 2026 13:02:12 UTC+01:00  
**To:** "Rachel Richardson" <Rachel.richardson@midsussex.gov.uk>  
**Cc:** "matt.quine@cityzendesign.co.uk" <matt.quine@cityzendesign.co.uk>  
**Subject:** Re: FW: Response To Application Number DM/25/3235 at Providence Chapel  
Cowfold Road Bolney Haywards Heath

Hi Rachel, just an FYI, the clients have the second bat survey happening this week, depending on the outcome this will mean either a report (stating bats or no bats) and mitigation strategy will be coming out in 2-3 weeks (or less) or an additional survey will be required. I will keep you posted as we may need an extension of time to the planning to facilitate the reports coming back and for councils team to review.

Regards

**John Smith** BSc (Hons) MCIAT

Director | Chartered Architectural Technologist | Building Services Engineer | Registered Principal Designer for High Risk Buildings

**(Please note I undertake team meetings and business development on Mondays, I only check my emails twice a day, and yes my phone is sometimes off, so will not always be available)**

For and on behalf of:



Cityzen, Maritime House, Basin Road North, Hove, East Sussex, BN41 1WR.

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On Tue, 14 Apr 2026 at 13:36, John Smith <[john.smith@cityzendesign.co.uk](mailto:john.smith@cityzendesign.co.uk)> wrote:  
Hi Rachel,

Thanks for your email, Bat surveys are due to start next month as previously noted.  
In the meantime can we get any feedback on the principal of development from a design / building point of view?

Regards

**John Smith** BSc (Hons) MCIAT

Director | Chartered Architectural Technologist | Building Services Engineer | Registered Principal Designer for High Risk Buildings

**(Please note I undertake team meetings and business development on Mondays, I only check my emails twice a day, and yes my phone is sometimes off, so will not always be available)**

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On Mon, 13 Apr 2026 at 14:46, Rachel Richardson <[Rachel.richardson@midsussex.gov.uk](mailto:Rachel.richardson@midsussex.gov.uk)> wrote:

Hi both,

Please see attached and reply accordingly.

Kind regards,

Rachel.

**Rachel Richardson** Bsc (Hons) DIP TP MRTPI

Senior Planning Officer

Development Management

[www.midsussex.gov.uk](http://www.midsussex.gov.uk)

01444 477 224

Please note I work part-time (usually over Monday to Thursday) and from home Monday to Wednesday.

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**From:** [Hamish.Jackson@essex.gov.uk](mailto:Hamish.Jackson@essex.gov.uk) <[Hamish.Jackson@essex.gov.uk](mailto:Hamish.Jackson@essex.gov.uk)>

**Sent:** 09 April 2026 13:46

**To:** Rachel Richardson <[Rachel.richardson@midsussex.gov.uk](mailto:Rachel.richardson@midsussex.gov.uk)>

**Cc:** planninginfo <[planninginfo@midsussex.gov.uk](mailto:planninginfo@midsussex.gov.uk)>

**Subject:** Response To Application Number DM/25/3235 at Providence Chapel Cowfold Road Bolney Haywards Heath

Hi Rachel,

Please find attached our comments on the above planning application.

Regards

Hamish Jackson

Place Services, E4 Zone 3, County Hall, Chelmsford, Essex, CM1 1QH  
w: [www.placeservices.co.uk](http://www.placeservices.co.uk)

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