

Clock Tower House, Lewes Road, Lindfield, West Sussex, RH16 2LH
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Architects & Planning Consultants

GRM/arm/0925/C.01

Mr A Clark, DC Planning Manager
Mid Sussex District Council
Oaklands
Haywards Heath
West Sussex,
RH16 1SS

14 April 2025

Dear Sir,

Retrospective Planning Application: 4 Beacon Rise, East Grinstead, West Sussex

I write with regard to the above properties and confirm we have been instructed by our client, Mrs Lisa Martin to submit a retrospective planning application for the retention of block paved areas to the front and side her property, replacing areas of soft landscaping in order to provide essential off-street parking.

The works were undertaken to address the insufficient parking provision originally provided as part of the development and to alleviate ongoing issues with on-street and pavement parking within the estate, you will also note this is a private road which I do not believe has been adopted by WSCC.

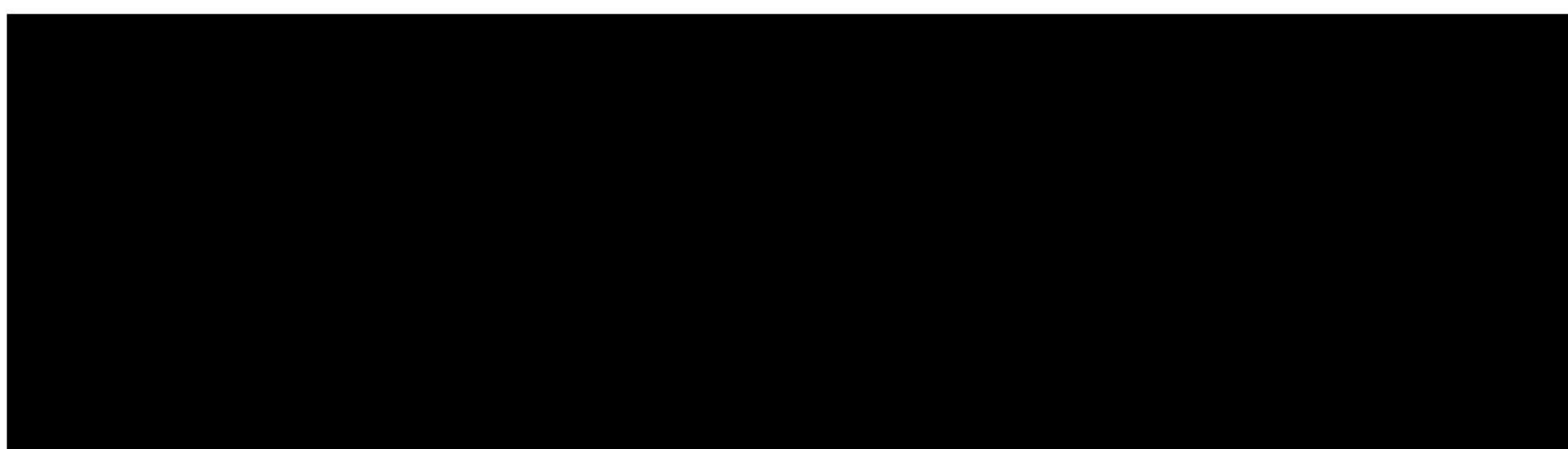
Accordingly, we attach our clients' planning application comprising:

- Pdf copy of the completed application forms and certificates
- Pdf copies of the existing and proposed drawings / Photographs 0925.PL01
- Site Layout & Location Plans 0925.SP01 & 0925.SP02
- Planning Statement in support of the application
- Application fee in the sum of £528.00

We would respectfully ask that prior to completion of your deliberations and the preparation of your committee report, we be given the opportunity to discuss any matters of concern.

Should you have any queries or require any further information, please do not hesitate to contact me.

Yours faithfully



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RIBA 
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