

**Extract from the
Burgess Hill Town Council Planning Committee - 24th August 2026**

Parish: Burgess Hill

Ward: Burgess Hill - St Andrews

DM/26/1713

Location: 6 Welbeck Drive Burgess Hill West Sussex RH15 0BB

Desc: Proposed detached ancillary residential annexe (amended description and revised plan received 29.07.2026)

Agent: Ms Laura Marshall
Triptych PD Ltd Platform Hove Town Hall Church Road Hove
BN3 2AF

Applicant: Mr And Mrs N Wright - 6 Welbeck Drive Burgess Hill RH15 0BB

Case Officer: Catherine Cardin

App. Type: Householder Application

RESOLVED: The Committee of 24th August would Recommend Refusal:
The Committee previously discussed this on 3rd August, noting that new plans have been submitted. Committee having looked further are concerned as to loss of amenity to neighbours due to potential noise disturbance under DP29, and the closeness to the neighbouring property. The build is also felt to be too close to the tree in the garden of number 2. It was also noted that South East Water have not as yet replied to the consultation as to utility connection.

Parish: Burgess Hill

Ward: Burgess Hill - Franklands

DM/26/1832

Location: Land Between Barnden Close And Oak Hall Park Burgess Hill
West Sussex

Desc: Ash Trees (G1) 16 x - Fell

Agent: Mrs Angela Tudor
Girstwood And Toms Ltd Unit 12 The Beacon Solar Way Solstice
Park Amesbury SP4 7SZ

Applicant: Caroline Dale
Clarion Housing Level 6 6 More London Place Tooley Street
London SE1 2DA

Case Officer: Irene Fletcher

App. Type: Tree Surgery

RESOLVED: The Committee of 24th August felt that as no arboricultural report was provided to confirm the disease and need to fell, the Council must object to the felling.

Parish: Burgess Hill**Ward: Burgess Hill - Victoria**

DM/26/1569

Location: Tesco Stores Ltd Jane Murray Way Burgess Hill West Sussex
Desc: Installation of a Greggs Pod (Class E(a)) and Associated Works
(Amended plans received)
Agent: Mr Tom Leigh
JMS Planning And Development Ltd Build Studios 203
Westminster Bridge Road Lambeth SE1 7FR
Applicant: Greggs Plc C/o Agent
Case Officer: Anna Tidey
App. Type: Full Application

RESOLVED: The Committee of 24th August would support the application if the Sunday opening hours were aligned to the superstore.

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/26/1593

Location: 17 The Warren Burgess Hill West Sussex RH15 0DU
Desc: Proposed first floor front extension over garage and porch, and rear single storey extension with mono-pitched roof over existing single storey.
Agent: Mr Simon Harvey
Simon Harvey Designs Ltd 2 Greenfield Way Storrington RH20 4PY
Applicant: Mr And Mrs Steel - 17 The Warren Burgess Hill RH15 0DU
Case Officer: Hamish Evans
App. Type: Householder Application

RESOLVED: The Committee of 24th August would Recommend Approval

Parish: Burgess Hill**Ward: Burgess Hill - Meeds And Hammonds**

DM/26/1841

Location: Lloyds Bank Bank Chambers 36 - 38 Church Road Burgess Hill
Desc: Proposed new signage to include Sign 1 Non Illuminated Fascia Sign to Church Road and access to Church Road car park. Sign 2 Non Illuminated replacement 'post sign' to Church Road. Signs 3 Non illuminated vinyl graphics to ground floor windows facing Church Road. Sign 4 Non illuminated 'name board' to Church Road entrance door. Sign 5 Non illuminated vinyl graphics to ground floor rear door within Church Road car park.

Continued on next page

Agent: Gerald Moore
Moore Design Consultancy 3 Chester Lodge 26 Lansdowne Road
Worthing BN13 2PL
Applicant: L Anderson
Coole Bevis Delmon House 36 - 38 Church Road Burgess Hill
West Sussex RH15 9AH
Case Officer: Tracie Axford
App. Type: Advertisement Application

RESOLVED: The Committee of 24th August would Recommend Approval

Parish: Burgess Hill
DM/26/1851

Ward: Burgess Hill - Franklands

Location: Burgess Hill School For Girls Keymer Road Burgess Hill West
Sussex
Desc: Proposed external alterations of Oakdene to include the formation
of a new principal entrance to the south (side) elevation,
incorporating a new doorway with an associated canopy and
signage; the retention of the existing front (west) door, its function
being reduced so as to serve as an emergency exit only; the
conversion of two existing external door openings to windows on
the east (rear) elevation; the lowering of the cills of certain first-
floor windows, and the installation of a new rooflight within the
roof slope.
Agent: Mr Henry Wagstaff
Wilbury Planning Ltd Suite 12 Second Floor Vantage Point
Brighton And Hove BN1 4GW
Applicant: Burgess Hill School For Girls C/O Agent
Case Officer: Caroline Grist
App. Type: Lawful Development Certificate -Proposed

**RESOLVED: The Committee of 24th August noted that this was a legal decision
to be made by the Mid Sussex Planning Officers.**

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/26/1874

Location: 7 Winkhurst Way Burgess Hill West Sussex RH15 0RU
Desc: Proposed demolition of existing conservatory and construction of a single storey rear extension with a flat roof.
Applicant: Mrs Hannah Pollock - 7 Winkhurst Way Burgess Hill RH15 0RU
Case Officer: Anna Tidey
App. Type: Lawful Development Certificate -Proposed

RESOLVED: The Committee of 24th August noted that this was a legal decision to be made by the Mid Sussex Planning Officers.

Parish: Burgess Hill**Ward: Burgess Hill - Dunstall (Gatehouse)**

DM/26/1883

Location: 1 Shelley Wood Burgess Hill West Sussex RH15 9XL
Desc: Oak (T1)- Reduce crown by 3m, reduce back to suitable previous growth points and remove epicormic growth. T2 Hornbeam (T2) - Reduce height by 2m, reduce back to previous cut points and remove epicormic growth to a height of 3m.
Applicant: Paul Wtherfield
1 Shelley Wood Burgess Hill West Sussex RH15 9XL
Case Officer: Irene Fletcher
App. Type: Tree Surgery

RESOLVED: The Committee of 24th August had no objection

Parish: Burgess Hill**Ward: Burgess Hill - Dunstall (Gatehouse)**

DM/26/1900

Location: 33 The Oaks Burgess Hill West Sussex RH15 9XP
Desc: Replacement single storey rear extension with roof lantern and new single storey rear extension
Agent: Buchan Rum Architects Ltd
9 Savill Road Lindfield RH16 2NY
Applicant: Loveridge
33 The Oaks Burgess Hill West Sussex RH15 9XP
Case Officer: Tracie Axford
App. Type: Lawful Development Certificate -Proposed

RESOLVED: The Committee of 24th August noted that this was a legal decision to be made by the Mid Sussex Planning Officers.

Parish: Burgess Hill**Ward: Burgess Hill - Leylands**

DM/26/1905

Location: Hambrook School Marle Place 171 Leylands Road Burgess Hill

Desc: Cherry Tree (OUB0) - remove to ground level. Willow Tree (OUB2) - reduce crown back to previous points, 3m. Birch Tree (OUB4 - lift crown away from wall and road sign, reduce to within the property boundary no more than 2m. Ash trees (OUBC) and (OUBT) - remove to ground level and grind out stump.

Applicant: Mr Dominic Fairhurst

Hambrook School Marle Place 171 Leylands Road Burgess Hill
West Sussex RH15 8HY

Case Officer: Emma Rivett

App. Type: Trees in a Conservation Area

RESOLVED: The Committee of 24th August had no objection to the works with exception of the Ash tree to the rear, OUBC, which shows no significant defects or signs of die back and should not be felled. Therefore, would object to the application which includes this tree.

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/26/1927

Location: Oak Lodge 1 Franklands Gardens Burgess Hill West Sussex

Desc: T1 - Oak: Reduce the height of the tree to approximately 2m above the first major fork to the healthy growth points.

Agent: Mr Henry Mason

H M Tree Surgeons The Well House Underhill Lane Clayton BN6
9PL

Applicant: Mrs Kim Amati

Oak Lodge 1 Franklands Gardens Burgess Hill West Sussex
RH15 0UJ

Case Officer: Irene Fletcher

App. Type: Tree Surgery

RESOLVED: The Committee of 24th August had no objection

Parish: Burgess Hill**Ward: Burgess Hill - Victoria**

DM/26/0988

Location: The Creative Assembly Ltd 4 York Road Burgess Hill West
Sussex
Desc: Proposed externally illuminated adverts.
Agent: Ms Shontelle Williams
Harris Lamb 4th Floor Brindley Place Birmingham B1 2LG
Applicant: Miss Bhavna Parfitt
Howdens Ground Floor Building 8 Croxley Business Park Watford
WD18 8PX
Case Officer: Peter Davies
App. Type: Advertisement Application

RESOLVED: The Committee of 24th August would Recommend Approval

Parish: Burgess Hill**Ward: Burgess Hill - Victoria**

DM/26/1908

Location: The Creative Assembly Ltd 4 York Road Burgess Hill West
Sussex
Desc: Use of the unit as Class B8 storage and distribution with ancillary
trade counter and installation of new roller shutter and entrance
doors (Retrospective).
Agent: Williams -
Harris Lamb 4th Floor Brindley Place Birmingham B1 2LG
Applicant: Miss Bhavna Parfitt
Howdens Ground Floor Building 8 Croxley Business Park Watford
WD18 8PX
Case Officer: Peter Davies
App. Type: Full Application

RESOLVED: The Committee of 24th August would Recommend Approval

Parish: Burgess Hill**Ward: Burgess Hill - Meeds And Hammonds**

DM/26/1931

Location: 22 Elwood Close Burgess Hill West Sussex RH15 9RE
Desc: Proposed rear extension
Agent: Mr Christopher Jones
Jones Projects Architectural Hollytree House Cuckfield Road
Burgess Hill RH15 8RE
Applicant: Mr Parekh
22 Elwood Close Burgess Hill West Sussex RH15 9RE
Case Officer: Catherine Cardin
App. Type: Householder Application

RESOLVED: The Committee of 24th August would Recommend Approval

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/26/1955

Location: 4 Oak Hall Park Burgess Hill West Sussex RH15 0BX
Desc: Single storey rear extension. New porch to front replacing existing.
Agent: Mr Daryl Gowlett
Clive Voller Associates 2 Woolven Close Burgess Hill RH15 9RR
Applicant: Mr And Mrs P Herve
4 Oak Hall Park Burgess Hill West Sussex RH15 0BX
Case Officer: Deborah Lynn
App. Type: Householder Application

RESOLVED: The Committee of 24th August would Recommend Approval

Parish: Burgess Hill**Ward: Burgess Hill - Meeds And Hammonds**

DM/26/1963

Location: Land Between Edwin Street And Hammonds Ridge Burgess Hill West Sussex
Desc: Construction of 9 No. residential dwellings, including associated parking and landscaping.
Agent: Mr Zac Denton
Lewis And Co Planning SE Ltd 2 Port Hall Road Brighton BN1 5PD
Applicant: Mr R Cross
Cross Homes Lewes Ltd. C/O Agent
Case Officer: Stefan Galyas
App. Type: Full Application

RESOLVED: The Committee of 24th August noted that the application has been made invalid at this time and will come back.

Parish: Burgess Hill**Ward: Burgess Hill - Franklands**

DM/26/1971

Location: 14 Hazel Grove Burgess Hill West Sussex RH15 0BY
Desc: Green Ash - Reduce by 3m in height and prune to appropriate growth points. Prune back lower lateral limb towards house.
Agent: Victoria Braithwaite
KPS Contractors Ltd KPS House Ham Lane Scaynes Hill RH17 7PR
Applicant: Ms Margaret Bevan
14 Hazel Grove Burgess Hill West Sussex RH15 0BY
Case Officer: Irene Fletcher
App. Type: Tree Surgery

RESOLVED: The Committee of 24th August had no objection

Parish: Burgess Hill **Ward: Burgess Hill - Franklands**
DM/26/1975

Location: Willow House 17 Silverdale Road Burgess Hill West Sussex
Desc: Demolition of conservatory and rear ground floor walls. Single storey side extension and internal reconfiguration. Attic conversion with three dormer windows.
Agent: Stickland Wright Ltd
23 Vine Street Brighton BN1 4AG
Applicant: Mr And Mrs Cocoracchio
Willow House 17 Silverdale Road Burgess Hill RH15 0ED
Case Officer: Catherine Cardin
App. Type: Householder Application

RESOLVED: The Committee of 24th August would Recommend Approval

Parish: Burgess Hill **Ward: Burgess Hill - Franklands**
DM/26/1980

Location: Ashoak Nivaas 106 Folders Lane Burgess Hill West Sussex
Desc: x4 Oak Trees - T1 Remove lowest branch over road. T2 Remove lowest branch over road. T3 and T4 (next to gate) Crown lift by 2-3m .
Applicant: Dr Mahapatra
Ashoak Nivaas 106 Folders Lane Burgess Hill RH15 0DX
Case Officer: Irene Fletcher
App. Type: Tree Surgery

RESOLVED: The Committee of 24th August had no objection

Parish: Burgess Hill **Ward: Burgess Hill - Meeds And Hammonds**
DM/26/1982

Location: 235 Chanctonbury Road Burgess Hill West Sussex RH15 9HG
Desc: Proposed loft hip to gable with rear dormer, internal alterations and associated works.
Agent: Mr Jordan Macann - Resi Design Ltd 241 Southwark Bridge Road Floor 5 London SE1 6FP
Applicant: Dan Robins
235 Chanctonbury Road Burgess Hill RH15 9HG
Case Officer: Deborah Lynn
App. Type: Householder Application

RESOLVED: The Committee of 24th August would Recommend Approval

Parish: Burgess Hill **Ward: Burgess Hill - Meeds And Hammonds**
DM/26/1997

Location: Archer Court Crescent Road Burgess Hill West Sussex
Desc: Ash Tree - Reduce the crown growing over the boundary to achieve a 2m clearance of the Clarion building.
Agent: Mrs Angela Tudor
Gristwood And Toms Limited Unit 12 The Beacon Solar Way
Solstice Park Amesbury SP4 7SZ
Applicant: Caroline Dale - Clarion Housing Level 6 6 More London Place
Tooley Street London SE1 2DA
Case Officer: Emma Rivett
App. Type: Trees in a Conservation Area

RESOLVED: The Committee of 24th August had no objection

Parish: Burgess Hill **Ward: Burgess Hill - Meeds And Hammonds**
DM/26/0808

Location: 27 Crescent Road Burgess Hill West Sussex RH15 8EH
Desc: Scots Pine (T1) proposal to thin the branches out by 25% to keep it in balance and healthy, and to remove the 4 lowest limbs (which hang over the magnolia on the south side) so as to make room for the magnolia close by it. Prunus (cherry) (T3) thin by 25%
Agent:
Applicant: Ms Alison Cash
Case Officer: Irene Fletcher
App. Type: Tree Surgery

RESOLVED: The Committee of 24th August had no objection