

Katherine Williams

From: [REDACTED]
Sent: 22 September 2026 12:04
To: Katherine Williams
Cc: Maija Viksne; Samuel Chisholm; Steve Thwaites
Subject: Re: SUSSEX ROAD, HAYWARDS HEATH, WEST SUSSEX RH16 4EA

Follow Up Flag: Follow up
Flag Status: Completed

Hi Katherine

Thanks for the clarification, which is much appreciated.

If I understand correctly, the determination will now be made on or before 25th September, in which case I'm happy to agree the proposed extension.

Best wishes

Eamonn
Sent from my iPhone

On 22 Sep 2026, at 13:48, Katherine Williams <Katherine.Williams@midsussex.gov.uk> wrote:

Hi Eamonn,

Thank you for your emails and my apologies for the delay in the determination of your application.

The final comments from Environmental Protection on the latest information were not received until after the target date for the application. The officer had also requested a formal consultation on the latest information which changed the press expiry date on the website, however this does not prevent the application from being determined and will now be recommended for approval.

To allow this to be done in time I would like to request an extension of time to 25th September, please confirm if this date is acceptable.

Kind Regards

Katherine Williams BSc (Hons) MSc
Senior Planning Officer
Mid Sussex District Council
01444 477214
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<image002.png>
Working together for a better Mid Sussex

Subject: Re: SUSSEX ROAD, HAYWARDS HEATH, WEST SUSSEX RH16 4EA

Hi Katherine,

Are you able to respond to my previous email?

I note the determination deadline was Monday 14th September. The Council's planning website seems to suggest we are in a new consultation period until 5th October.

I did not receive a request to agree to extend the deadline, which I would have expected as best practice at least. Such a request has always been a feature of planning applications I have made in recent years.

I look forward to hearing from you

Best wishes

Eamonn

Subject: Re: SUSSEX ROAD, HAYWARDS HEATH, WEST SUSSEX RH16 4EA

Hi Katherine

I note last Monday 14th September was the deadline for consideration of our planning application.

Are you able to provide an update or reason for delay.

Many thanks

Best wishes

Eamonn

Subject: Re: SUSSEX ROAD, HAYWARDS HEATH, WEST SUSSEX RH16 4EA

Hi Katherine,

Thanks for the update! In response to your queries:

Re: Colour and finish of the fencing and frieze, please find attached elevation drawings update to include a specification for the colours and finish proposed. If you have any further queries, or require any further info on this, please let us know.

Re: Ventilation, we can confirm that the ventilation provided to the kitchen and laundry will be via ceiling mounted extractor fans which do not comprise any external plant elements. For the avoidance of doubt, there is no new external plant proposed as part of the development.

Re: Capacity of the nursery, the maximum capacity of the nursery based on floor area is 87 children so we would suggest the condition references this number as the maximum occupancy. However, in practice it is very difficult to operate a nursery above 90% occupancy, so we expect the typical occupancy to be ~78 children.

Best,
Sam

SAMUEL CHISHOLM STUDIO
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From: Katherine Williams <Katherine.Williams@midsussex.gov.uk>
Date: Friday 11 September 2026 at 10:43
To: Eamonn O'Connor <eamonn.oconnor@hotmail.com>, Steve Thwaites <steve@stplan.co.uk>
Cc: Samuel Chisholm <info@samuelchisholm.com>, Maija Viksne <majja@samuelchisholm.com>
Subject: RE: SUSSEX ROAD, HAYWARDS HEATH, WEST SUSSEX RH16 4EA

Dear Eamonn,

Thank you for your previous email and my apologies for the delay in my response, as I have been on annual leave.

I have considered the information provided regarding the proposed entrance area following the concerns raised on site, which upon further consideration is considered acceptable in this instance. I would however request that the proposed colour and finish of the fencing and frieze is added to the proposed elevation plans so that this can be appropriately conditioned.

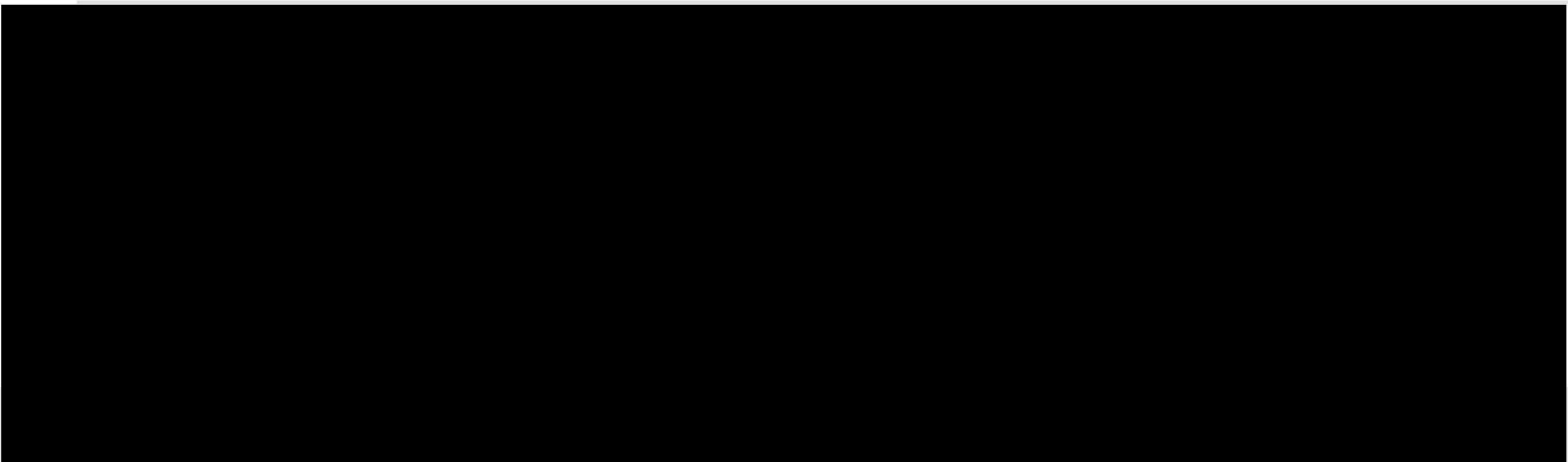
I have also received the following comments from the Environmental Health Officer, requiring further clarification:

The applicant has said the laundry and kitchen will only have domestic ventilation, but this could still include external plant that hasn't been considered within the acoustic report. Please can they provide details and confirm whether external plant will be provided to these rooms.

The acoustic report mentions a maximum capacity of approximately 80 children, please can the applicant confirm so that this number can be conditioned.

Kind Regards

Katherine Williams BSc (Hons) MSc
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<image003.png>
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Hi Katherine

Good to meet you on site earlier this week.

I promised to email you with our thoughts on the EHO queries and your observations about the proposed new entrance area.

We will update the acoustic report to be more explicit about the impact on the residential flats either side of the property on Sussex Rd. Please note, I spoke to the Undertaker next door before you arrived and he is comfortable with having a nursery next door, which is, I guess, consistent with the lack of objections from neighbours, both commercial and residential. He informed me that one of his employees is the sole tenant in the flat above his shop nearest to our boundary and that the flat furthest has a single tenant also.

We emphasised the importance of the outdoor area to our nursery and how integral outdoor learning is to our curriculum. We have attached a fuller explanation of this. Unduly onerous restrictions here will be problematic for us. We are however prepared to commit to restricting use of the outdoor area to the following times: 9am -11.30am and 1.30pm to 5pm.

In relation to any concerns about the kitchen and laundry on site, please note we will not be preparing our own food on site so an industrial kitchen will not be required. The kitchen, kitchenette and laundry are small rooms, so we propose only domestic scale extract ventilation where required. We do not propose to introduce any new plant to the building. We will be able to work with the existing services for heating and cooling.

We are happy to accept that waste collection and delivery will only take place during normal business hours, viz. 8am to 6pm Monday to Friday.

I've discussed your request to consider reducing the size of the new entrance enclosure with our architect and planning consultant. It will be difficult to achieve this without creating a number of practical issues for us in operating the nursery. I have attached a letter from our architect explaining why. The letter also captures some of our planning

consultant's observations when we were discussing the matter, mainly addressing your possible concerns about any impact on the streetscene. We would therefore hope you will be sympathetic to this aspect of our design.

Best wishes



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